SELF-STUDY REPORT

OF

Guru Nanak Khalsa Girls College

Baba Sang Dhesian, Goraya-144409(Punjab)

For
Assessment and Accreditation
by

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

Guru Nanak Khalsa Girls College
Baba Sang Dhesian Goraya (Jalandhar)

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No. BSD/ ....   Dated.............................

Declaration

I certify that data of Guru Nanak Khalsa Girls College, Baba Sang Dhesian, Goraya included in this Self Study Report are true to the best of my knowledge. This SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am sure that the peer team will validate the information provided in this SSR during the peer team visit.

Head of the Institution

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PREFACE

It gives me immense pleasure to submit the SSR (Self Study Report) of our college to the National Assessment and Accreditation Committee (NAAC), Bangalore for accreditation (Cycle I). This college has been established with the main objective of imparting quality education to the backward rural area girl students. It is trying to remain at par with city institutions as per needs of the new era. Some glimpses of the achievement of this institution are reflected in this report for NAAC.

This report is based on factual data. We hope that this report will throw light on some facts and details of our institutions established with the objective of establishing 'Oasis in Desert'.

This report is the outcome of the collective efforts of the entire campus community. I deeply appreciate the wide involvement and sincere, collaborative effort of the entire team. An iconic women institution, the college is striving to carve a niche for itself on the world education map by adopting innovative initiatives, acquiring new skills and employing new techniques.

We will be failing in our duty if we do not acknowledge the support and guidance of the members of the managing committee who have made significant contribution in building up this institution.

 I would like to use this opportunity to thank everyone involved in the preparation of this report. My colleagues on the steering committee worked admirably with a sense of institutional loyalty, intellectual rigor and clarity of thought. Their enthusiasm and passion for not only presenting the good work but also actually working hard to achieve excellence is noteworthy. Without this team, this self-study report would definitely not have taken the shape that it has. The college community would like to thank them for their tireless efforts.

Principal

EXECUTIVE SUMMARY

Guru Nanak Khalsa Girls College, Baba Sang Dhesian, Goraya, District Jalandhar established in July 1970 to commemorate the 5th birth Centenary of Guru Nanak Dev ji. Efforts are situated near the historic Gurudwara sahib of Baba Sang Ji in Sang Dhesian Village About 3K.M from Goraya.

The initial strength of 32 students has grown into 810 students in Humanities besides 216 in various vocational courses. The sprawling campus spread over 6 acres supports magnificent building, Administrative Block, Girls Hostel Staff Quarters and Well equipped laboratories.

The college staff of 45 highly qualified teachers with 3 Ph.D. holders imparts instruction not only up to degree level in Humanities and computers but also at P.G. level in Punjabi, Political Science Computer Science and English. Job-oriented, entrepreneurial potential course are also offered to the students for Fashion Tailoring, Embroidery, Computer Applications, Stenography in English and Punjabi, beauty culture and child care.

Guru Nanak Khalsa Girls College is committed to empowering women to think independently, to understand the complexities and challenges of today's life and transform them into opportunities, to set benchmarks for others and finally to epitomize the change they seek to bring in the world and like torchbearers, lead it towards a brighter future. All modern amenities are provided to the student through a well stopped library, laboratories, canteen and healthy self-reliant surroundings. The three NSS units of college, an active NCC platoon, societies and various clubs enhanced the personalities of the girls and groom them into responsible individuals in society. Divinity instructions are also imbibed amongst the students through an active unit of Guru Gobind Singh Study Circle in the college.

The management of the college in its indefatigable endeavor to fulfill the dreams and objectives of their predecessors has left no stone unturned in ensuring the safety and medium for providing educational facilities to the rural girls of almost 200 adjoining villages through an efficient personal fleet of 19 buses.

SPORTS

Sports which are most essential for an institution was started since the inception of the college. Since then the college is participating in different inter college competitions and students were bagging good positions. Due to the interest and attention of our sports patterns the institutions has earned a name in the sphere of sports. To bring about general physical fitness in the students and to develop a sense of sportsmanship special emphasis is laid on Our achievements in sports are considerable and praise worthy. The graph of our achievements in sports is on the rise. In sports, the girls in keeping with the traditions of theirs seniors bagged the overall championship in shooting (Rifle and Pistol) of GNDU. Six college students participated in national (Indore) and pre-national (Coimbatore) shooting competitions. Eight students participated in the State level and District level competitions and bagged many medals from time to time. These students also participated in the inter-university shooting team at Pune, December/2004. In north India shooting championship in Dehradun, college shooter won Gold medal in Air peep sight (junior). The college students won the champion Trophy at Zonal Festival (women) Zone B in October/2004 amongst the rural

college of GNDU. The Promoters of sports strongly feel that the youth can be saved from the growing menace of drug addiction by motivating them towards sports so students are being encouraged to take part in sports.

NATIONAL CADET CORPS

The college is known for the emphasis that it lays on the NCC. Every N.C.C cadet has to attend 32 parades or 96 periods during the session. Those students who want to specialize or trained themselves for military career will also be required to attend two camps in the course of three years plus such service attachments as may be decided upon. They are prepared for regular commission in the Army and Paramilitary Forces like BSF, CRPF, NSG, Police etc. besides the cadets undergoes further service training for which the cadet may volunteer in activities like Republic day parade at delhi, basic and advanced leadership camps and various others adventurous activities. Complete kit issue to the cadets. The college is efficiently running a unit of NCC. The main objective is to inculcate in students the quality of leadership and develop in them the capacity to meet emergencies. NCC has performed well to shape the students to meet this objective. Cadets attend various camps at different places. Many cadets have cleared B and c grade certificate. Two Cadets got selected for Republic Day Prade in September at Lovely Professional University.

NATIONAL SERVICE SCHEME

The college has N.S.S units that imparts education through community services to encourage the youth for constructive and extension work in rural/slum areas and thus help to solve problems of the downtrodden. Students of all classes can apply for enrollment in NSS . They will require to put in 120 hours of work during the session, including a 10 day service camp specially provided for them. The college is having three units of NSS. Every unit consists of 100 students. The students are encouraged to serve their nation and society in a better way. Seven days camps are organized in which the students actively participate. Much stress is laid on cleanliness. Experts are invited to encourage and trained the students. In spite of this one day camps are organized. Every year NSS Department organizes Blood Donation, Blood Checkup, Landscaping, Tree Plantation Camps. Extension Lectures are organized. Red Ribbon delivers the lecture on HIV+. International Women Day Communal Harmony, Yoga Divas, Female Foeticide, Meditation, Women Empowerment, Personality Development are celebrated every year.

GURU GOBIND SINGH STUDY CIRCLE

The College is running "Guru Gobind Singh Study Circle" to impart moral values to the students every year. This circle organized State Level Test and the winners are awarded the prize money of Rs. 1100/-,1200/-,3000/-. State level Camps are organized every year in which the students actively participates and on coming back to college they share their views and encourage the other students to meditate, do Healthy Practices and be Honest. The circle celebrates the Gurupurab (The Birth of Guru Nanak Dev Jee) every year. The students do 'ARDAS' in the morning Assembly on every Monday.

ACADEMICS

The College upholds the motto of "Lead us from Darkness to Light. A society can't be progressive, cultured and morally strong if the women are ignorant and illiterate and with this aim, the college imparts meaningful and quality education in the rural area to the girl students and economically deprive sections of the society through financial help and merit scholarships as well as free ship to meritorious and deserving students. Sincere efforts are being done for the emancipation and empowerment of women through value-based holistic higher education.

In 2014-15 five students were placed in the merit list and one student got distinction in Graduate classes.

RESULT RECORD

Merit List April/2013				
B.A-III				
S.No.	Uni.Roll No.	Name	Marks Obtained	Merit No.
1	92013351022	Navpreet Kaur	1806/2400	13
2	92013351035	Jaspreet Kaur	1682/2400	
B.Com I SEMESTER II				
S.No.	Uni.Roll No.	Name	Marks Obtained	Merit No.
1	10851204002	Neha Rani	274/350	24
Merit List MAY/2014				
B.A.III				
S.No.	Uni.Roll No.	Name	Marks Obtained	Merit No.
1	92014352853	Sukhdeep Kaur	1623/2400	105
2	92014352796	Priyanka Sharma	1619/2400	116
3	92014352808	Jaspreet Kaur	1617/2400	118
B.A.Semester-II				
1	10321358118	Rupinder Kaur	575/800	47
2	10321358115	Ramanjit Kaur	558/800	89
B.A.Semester IV				
1	10321260273	Baljinder Kaur	598/800	52
2	10321260150	Sant Kaur	584/800	96

3	10321260203	Parveen Kumari	575/800	131
4	10321260397	Amninder Kaur	572/800	146
5	10321260205	Jaspreet Kaur	567/800	180

B.Com.Semester-II

1	10851304027	Prabhdeep Kaur	531/700	28

B.Com.Semester-IV

1	10851204019	Gurleen Kaur	508/700	36

M.A.Pol.Sci.Semester-II

1	21671301830	Jaspreet Kaur	624/800	11

PGDCA-Semester-II- MAY /2014

1	30351302761	Harmanpreet Kaur	614/800	Distinction

MERIT LIST SEMESTER-MAY/2015

B.A. Semester IV

S.No.	Uni.Roll No.	Name	Marks Obtained	Merit No.
1	10321358115	Ramanjit Kaur	294/400	60
2	10321358118	Rupinder Kaur	294/400	77
3	10321358055	Rajdeep Kaur	279/400	115

B.COM. Semester IV

1	10851304013	Navpreet Kaur	534/700	25

B.COM. Semester VI

1	10851204002	Neha Rani	1533/2100	36

DISTINCTION LIST SEMESTER-MAY/2015

PGDCA Semester-II

1	30351402764	Sandeep Kaur Randhawa	604/800	Distinction

Following committees are working in the college

- Punjabi SahitSabha
- Study circle
- Sports Club
- Grievance Committee
- Computer Club
- College Newsletter
- Cultural and youth Festival
- Seminars & Ext. Lectures
- Hostel Committee
- MaintenanceCommittee
- Anti-RaggingCommittee
- Sexual Harassment
- Building Committee

The SWOC analysis of the institution is as under:

Strengths:

• The excellent university results have given the college a unique place in the domain of higher education. More than Forty One merit positions during the last four years including toppers of prestigious courses have brought laurels to the institution.

• Strengthening of teaching learning resources by establishing a hi-tech smart room, well-equipped various labs with Wi-Fi connectivity at campus provided impetus to academics.

• Excellent extension services to highlight environment concerns, social issues, soft skills to educate and make students part of nation building.

• Serene location of the college and beautiful green spacious campus.

• Liberal scholarships and facilities for the needy/ poor/ underprivileged students.

• Transport facility at nominal rates.

• Regular salary and healthy service conditions for the staff.

Weaknesses:

• Strengthening of Career and Counseling Cell for playing a pro-active role in Shaping the careers of the students

• Employment of faculty on regular basis has suffered due to ban on it by Government of Punjab since 2004 against the Government-aided posts.

• Need to bring new courses, particularly vocational and add-on courses.

• Need to strengthen the library services particularly the e-resources and online Access to advanced learning material.

- Controlled Procedures to introduce new age programmes at UG and PG level due to affiliation with University

Opportunities:

- To excel further in academics, the need is to supplement the existing courses with additional job oriented vocational and add-on courses so that students can be made employable adequately.

- The college due to its location, good strength of the students, well maintained play grounds, indoor games facilities and having a residential sports academy has the opportunity to contribute in a big way for the promotion of games and sports.

- The college has significant achievements in the domain of extra co-curricular activities and being located in the heart of Punjab can excel significantly in extra co-curricular activities by strengthening facilities at the campus and obtaining services of professional trainers.

Challenges:

- The college intends to play vital and leading role in the sphere of higher education in future as well but all this development is possible with sound financial resources. Since the fee structure at the college is highly student friendly and affordable, it is a huge challenge to meet the aspirations of the people of the area keeping in mind the latest, advanced and modern educational requirements of the changing national and global scenario.

- To keep the rising graph of development and growth both in terms of qualitative and quantitative measures, the institution foresees a huge challenge as it is located in a Rural area which has number of degree colleges around it.

PROFILE OF GURU NANAK KHALSA GIRLS COLLEGE , BABA SANG DHESIAN

1.   Name and Address of the College:

Name :	Guru Nanak Khalsa Girls College, Baba Sang Dhesian	
Address :	Baba Sang Dhesian, Goraya, dist Jalandhar	
City :	Pin :144409	State : Punjab
Website :	www.gnkgcbabasangdhesian.org	

For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Mrs. Anand Sood (Officiating Principal)	O:01826-268730 R:	99148-38186	01826-269174	gn_khalsa@rediffmail.com
Vice Principal	**NA**	O: R:	------	------	------
Steering Committee Co-ordinator	Mrs. Reeti Mangoch	O: R:	99142-48899	------	gn_khalsa@rediffmail.com

3. Status of the Institution:

Affiliated College | √ |

Constituent College | |

Any other(specify) | |

4. Type of Institution:

a.   By Gender

i.   For Men | |

ii. For Women | √ |

iii Co-education | |

b.   By Shift

i.   Regular | |

ii.   Day | √ | √

iii.   Evening | |

5.   It is a recognized minority institution?

Yes	
No	√

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6.   Sources of funding:

Government	√
Grant-in-aid	
Self-financing	
Any other	

7.   **a**. **Date of establishment of the college:** | **1970** |

   b. University to which the college is affiliated /or which governs the college (If it is a constituent college) | Guru Nanak Dev University, Amritsar |

   c. **Details of UGC recognition: It is recognized by UGC under section 2 (f) and 12(b)**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	Certificate is enclosed at the end of this report	--------
ii. 12 (B)		--------

   (Enclose the certificate of recognition u/s 2(f) and 12(b) of the ugc act) (Annexure 1)

1.   **Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

YES	√	NO	

   If yes, has the College applied for availing the autonomous status?

YES		NO	√

9. Is the college recognized?

   a.   by UGC as a College with Potential for Excellence (CPE)?

YES		NO	√

If yes, date of recognition: …………………… (dd/mm/yyyy)

b.   for its performance by any other governmental agency?

YES		NO	√

If yes, Name of the agency ………………… and

Date of recognition: …………………… (dd/mm/yyyy)

10.   Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	24281.1385344
Built up area in sq. mts.	6210.28951488

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. **Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex with infrastructural facilities: **No**
- Sports facilities: **Yes**
- Play ground: **Yes**
- Swimming pool: **No**
- Gymnasium: **No**
- Hostel

  ➢ **Boy's hostel: NA**

  ➢ **Girls' hostel**

     i.   Number of hostels:**01**
     ii.   Number of inmates:**07**
     iii. Facilities (mention available facilities)
        1) Entertainment   :   TV Room
        2) Watercooler
        3) Games: Indoor - Chess
                         Outdoor - Basket Ball,Football

- Working women's hostel   NA

- **Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)**

- College House   :   Principal's Residence

- Rooms inside main hostel   :   38

- Cafeteria   :   √

- Health center   :   NO

- First Aid   :   √

- Book Shop   :   √

- Transport facilities to cater to the needs of students and staff: **19 Buses**
- Generator
  1)10KV   **3**   2)50KV   3) 60KV
  or other facility for management/regulation of electricity and voltage

12.   **Details of programmes offered by the college (Give data for current academic year)**

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of	Sanctioned/ approved	No. of students admitted
1)	**Under-Graduate**	B.A BCOM BCA	3 yrs. 3yrs. 3yrs.	10+2, 40% 10+2, 40% 10+2, 40%	Eng/Pbi. Eng/Pbi. English	No Limit 60 60	580 115 97
2)	**Post-Graduate**	M.A POL SCI M.A PUNJABI M.A ENGLISH M.SC(Computer science	2yrs. 2yrs. 2yrs. 2yrs.	Under Graduate (from any recognized university)	Eng/Pbi. Punjabi English English	40	18 33 38 24

3)	**Integrated Programmes PG**	Nil	Nil	Nil	Nil	Nil	Nil
4)	**Ph.D.**	Nil	Nil	Nil	Nil	Nil	Nil
5)	**M.Phil.**	Nil	Nil	Nil	Nil	Nil	Nil
6)	**Certificate courses**	1) Spoken English 2) Human Rights					
7)	**UG Diploma**	Nil	Nil	Nil	Nil	Nil	Nil
8)	**PG Diploma**	PGDCA	1YEAR	B.A., 45%	ENGLISH	40	07
9)	**Any Other (specify and provide details)**	Nil	Nil	Nil	Nil	Nil	Nil

13. **Does the college offer self-financed Programmes?**

Yes [√]   No [ ]

If yes, how many? [09]

14. **New programmes introduced in the college during the last five years if any?**

Yes	√	No		Number	1

15. **List the departments:**

Faculty	Departments	UG	PG	Research
Science	------	-----	------	------
Arts	1) History 2) Political Science 3) Economics 4) Math 5) Music 6) Religious Studies 7) Home Science 8) Fine Arts 9) English 10) Punjabi 11) Physical Education 12) Journalism & Mass Communications		1)English 2)Punjabi 3) Political Science	------
Computer	Computer Science	1) BCA 2) PGDCA	M.SC (Computer Science	------
Commerce		B.Com		------
Any Other (Specify)	1) Spoken English 2) Human Rights 3) IELTS	------	------	------

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)**

a) **Annual system** ☐ NA

b) **Semester system** ☐ 07

c) **Trimester system** ☐ NA

17. **Number of Programmes with**

a. **Choice Based Credit System:** **Nil**

b. **Inter/Multidisciplinary Approach** ☐ 07

c.   Any other (specify and provide details):   Nil

6.   **Does the college offer UG and/or PG programmes in Teacher Education?**

Yes ☐   No ☑

If yes,

a.   Year of Introduction of the programme(s)………………… (dd/mm/yyyy) and number of batches that completed the programme

b.   NCTE recognition details (if applicable)
Notification No………………………………………
Date: ………………………………. (dd/mm/yyyy)
Validity:……………………………

c.   Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐   No ☑

19.   **Does the college offer UG or PG programme in Physical Education?**

Yes ☐   No ☑

If yes,

a.   Year of Introduction of the programme(s)……………….
      (dd/mm/yyyy)and number of batches that completed the programme

b.   NCTE recognition details (if applicable)
Notification No.:…………………………………
Date: …………………………….(dd/mm/yyyy)
Validity:……………………….

c.   Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐   No ☑

20. **Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	-	-	-	05	-	02	01	02	-	-
Yet to recruit	No Permanent recruitment due to ban on recruitment imposed by State Govt.									
Sanctioned by the Management/ society or other authorized bodies *Recruited*	-	-	-		01	03	02	04	-	05
Yet to recruit	No Permanent recruitment due to ban on recruitment imposed by State Govt.									

*M-Male *F-Female

21. **Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	0	01	0	02	03
M.Phil.	0	0	0	05	0		05
PG					01	03	04
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	06	06
PG	0	0	0	0	0	22	22
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

22. **Number of Visiting Faculty /Guest Faculty engaged with the College:** Nil
23. **Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year 1 2011-12		Year 2 2012-13		Year 3 2013-14		Year 4 2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	0	363	0	415	0	442	0	487
ST	0	0	0	0	0	0	0	0
OBC	0	1045	0	131	0	118	0	122
General	0	457	0	436	0	461	0	354
Others	0	61	0	74	0	43	0	75

24. **Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	792	121	0	0	0
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total	792	121	0	0	0

25. **Dropout rate in UG and PG (average of the last two batches)**

	2013-14	2014-15
Undergraduation	4.7	7.4
Post graduation	4.7	3.3

26. **Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) **including the salary component**   Rs.39421

(b) **excluding the salary component**   Rs.17654

27. **Does the college offer any programme/s in distance education mode (DEP)?**

Yes ☐   No ☐ √

If yes,

a) **Is it a registered centre for offering distance education programmes of anotherUniversity**

Yes ☐   No √

b) **Name of the University which has granted such registration:** NA

c) **Number of programmes offered**: NA

d)**Programmes carry the recognition of the Distance Education Council**: NA

28. **Provide Teacher-student ratio for each of the programme/course offered**

Sr. No	Course	Ratio
1.	B.A	1:23
2.	B. Com. (Pass Course)	1:38
3.	B.C.A.	1:19
4.	M.A. (Punjabi)	1:08
5.	M.A(English)	1:09
6.	M.A(Political Science)	1:04
7.	M.sc(Computer Science)	1:12
8.	PGDCA	1:07

29. **Is the college applying for Accreditation:** college is applying for first accreditation **Cycle 1**

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only):** NA

31. **Number of working days during the last academic year:** **276**

32. **Number of teaching days during the last academic year:** **180**

(Teaching days means days on which lectures were engaged excluding the examination days)

33. **Date of establishment of Internal Quality Assurance Cell (IQAC)**

IQAC   …………………… (dd/mm/yyyy): NA

34.   **Details regarding submission of Annual Quality Assurance Reports   (AQAR) To NAAC:** NA

35.   Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information): NA

CRITERIA-WISE INPUTS

1.1 Curriculum Planning and Implementation:
1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.
Vision, Mission and Objectives:
Vision: Guru Nanak Khalsa Girls College, Baba Sang Dhesian, Goraya came into existence, as significant part of an idea, which originated in whole of Punjab, on the fifth birth centenary of Sri Guru Nanak Dev Ji in 1969 AD, to perpetuate Guru's mission to enlighten the masses, particularly in the domain of education and health. Thus, the college came into existence as a multi-faculty, graduate institute in 1970 to bring this educational transformation, to cater primarily the rural, economically backward and underprivileged (SC/ST/Minorities/Migrants) sections of society. The intent was to bring transformation through education and awareness to strengthen them educationally at affordable cost and with output rich in quality. The vision in nutshell was to equip Girls with such humanistic qualities and strengthen and empower them on firm footing, leading to a scientific, progressive and vibrant India.

Mission: The mission of the college is to promote quality education and research was the mission of the founders of this college so that the students who are rural, poor, underprivileged and girls particularly can equip and excel in academics, sports, co-curricular and extra-curricular activities.

Objectives: The objectives of the institution which are based on the vision and mission of our founders are as under:

a) To impart qualitative education to the students as per their needs and as per their local demands in which this institution is set-up. The objective is primarily human resource development and capacity building of individuals to cater the needs of the economy, society and country as a whole.

b) To equip youth with job-oriented professional education at affordable cost but qualitative in nature so that global competencies can be fostered.

c) To strengthen the students with attributes of personality enhancement like leadership qualities, confidence and competence building, work and to develop in different groups/situations by involving them in academic, sports and co-curricular activities. This will also serve cause of social justice and help in achieving the concept of equal opportunities to all

d) To strengthen social and moral values among the students by organizing extension lectures of eminent resource persons to initiate awareness, campaigns to highlight social evils, to create awareness on significant concerns like environmental issues, tree plantation, blood donation and other social abuses. Thus value system will be inculcated among the students.

f) To help the needy and meritorious students by granting them scholarships, liberal fee concessions, free books and other facilities so that the students belonging to rural and underprivileged sections of society can excel in education.

g) To provide transport facility to the girl students of surrounding villages and of local town at a very nominal rate to enable them to pursue higher education for their better future.

j) Promotion of new technologies for teaching-learning activity for the quest of excellence in quality education along with promotion of core universal values like truth and righteousness among students.

Communication to various Stakeholders:

The vision, mission and objectives of the institution are communicated to various stakeholders in following ways:

1. The decisions concerning the staff members are communicated through circulation of staff notices.
2. The achievements of the students are communicated through college newsletter.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The syllabus is given to the colleges by the university but college teachers play significant role in its design being members of various subject board of studies, academic council, college development council and various subject faculties. The college initiates its action plan well before the beginning of the academic session for effective implementation of the curriculum. Meetings of the staff council and heads of various departments are arranged and in these meetings given curriculum is thoroughly discussed and planned. Each department follows the University academic calendar and also introduces its own innovative practices. Further, the syllabus of each subject is divided into units/ segments and numbers of teaching days/ hours are allocated to each unit or segment. The teachers are encouraged to incorporate the latest teaching methods available in the institution in their instruction.

1.1.3 What type of support (procedural and practical) do the teachers receive (from University and/or institution) for effectively translating the curriculum and improving teaching practices?

The curriculum designed by Guru Nanak Dev University, Amritsar, to which the college is affiliated, is delivered to the students in totality and in most effective and understandable way within allotted timeframe. The faculty members are regularly encouraged to evaluate the curriculum and forward their views alongwith concrete suggestions at the meetings of the Board of Studies, subject faculty meetings, Academic Council, and College Development Council, so that necessary changes can be made in the curriculum for effective delivery system.

Guru Nanak Dev University organises refresher courses, orientation programmes and workshops to update the knowledge of the teachers and to prepare them for using the latest teaching aids and software solutions/ packages. Besides this, the faculty members discuss their issues in the meetings of the Board of Studies and faculty meetings. The teachers are given opportunity to attend these courses and training programmes.

The college has a rich library in which abundant numbers of books are available for use of the teachers and the students. A number of research/ current journals are subscribed in the library for the teachers and students.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

Though the primary mode of teaching is lecture method, it is only one step in the overall process. The college has created sufficient infrastructure in terms of 'Smart Class Rooms', well equipped various labs, the facility of internet through Wi-Fi system for effective curriculum delivery and transaction of the curriculum. For proper evaluation of the students, class assignments/ tests, snap tests, seminars, group discussion etc. are conducted on regular basis. The outcome of these exercises provide strong feedback to the teachers to know the strengths and weaknesses of the students and this provides an ideal source for the future lecture plans.

Various students bodies such as Business Club, IT Club, Subject Associations, Punjabi Sahit Sabha, Guru Gobind Singh Study Circle, NCC, NSS provide a formal platform to the students to contribute as a team and contribute towards students' centric approach under the guidance of their teacher incharge.

The representatives of various student bodies are thus given vital opportunities to develop and strengthen their competence, confidence and leadership traits. The students are taken to industrial visits, educational and recreational tours so that they can have first-hand actual experience of life. All these initiatives help us to develop a healthy pedagogy for effective curriculum delivery.

1.1.5 How does the institution network interact with beneficiaries such as industry,research bodies and the university in effective operationalisation of the curriculum?

         Nil

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The academic bodies of Affiliating University, ensure the participation of college teachers to the development of the curriculum by giving them representation in the Board of Studies, subject faculties, Academic Council and College Development Council. The heads of various departments take feedback from the faculty members and take them to the meetings of Board of Studies and subject faculties for incorporating the changes required in the curriculum for the betterment of the students.

Following teachers of the college are the members of the Board of Studies and subject faculties:

Teacher Name	Academic Board
Mrs.Anand Sood Dr. Gursharanjit Kaur	Faculty Of Languages
Ms. Baljinder Kaur	Faculty Of Social Sciences
Ms. Balwinder Ravi	Faculty of Audio and Performing Arts
Dr. Maninderjit Kaur Dr. Rupinder Mahal	Faculty of Languages

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes' give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Being an affiliated college, we have to implement the curriculum developed and designed by the University. The scope of our autonomy in confined only to the changes incorporated by the university on the basis of suggestions of college teachers who represent their institution in the University Academic Boards/ Councils.

1.1.8 How does institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

The stated objectives of the curriculum are achieved as under:

1. The weekly tests, monthly tests and mid-semester tests of the students are conducted to know the outcome of the curriculum implementation.

2. If the objectives are not achieved, alternative action plan of special classes, remedial classes for weaker students are arranged.

3. Special classes are also arranged for the students who could not do regular study due to their participation in Sports, Cultural activities, N.C.C. and N.S.S. Camps.

1.2 Academic Flexibility:

1.2.1 Specifying the goals and objectives give details of the certificate / diploma/ skill development courses etc., offered by the institution.

The basic objective of formal education is to equip the students with requisite expertise in a specified stream of knowledge of their choice so that they can earn their livelihood. Keeping in mind the employability conditions and job opportunities at the global, national and local levels, the institution is imparting education in IT and Computer Science, Commerce and Business Management, Science and Humanities at PG and UG levels. The details of the programmes / courses offered by the college are given below:

S. No	Course offered	Duration	No of Seats
1.	M. Sc. (Computer Science)	2 Years in 4 Semesters	40
2.	M.A. (Punjabi)	2 Years in 4 Semesters	40
3.	M.A. (English)	2 Years in 4 Semesters	40
4.	M.A. (Political Science)	2 Years in 4 Semesters	40
5.	PGDCA	1 Year in 2 Semesters	40
6.	B.C.A	3 Years in 6 semester	60

| 7. | B.Com | 3 Years in 6 semester | 60 |
| 8. | B.A | 3 Years in 6 semester | Unspecified |

1.2.2 Does the institution offer programmes that facilitate twinning/ dual degree? If 'yes', give details.

The institution does not provide programmes of dual degree. However, certificate courses like Human Rights, Communication Skills Courses are being run at the institution at its own level to supplement their chosen courses.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- **Range of core/ Elective options offered by the University and those opted by the college.**

Keeping in mind the location based regional requirements as well as changes in the technological world, the college offers B.A., B.C.A and B. Com. (Pass Course) programmes at under graduate level. At PG level, the college offers M. Sc. (CS) ,M.A.(English), M.A. (Political Science) and M.A. (Punjabi) programmes to those students who want to pursue higher studies after completing their graduation. Besides this, the college offers PG diplomas of one year duration after graduation in the stream of Computer Science. The affiliating university offers a wide range of optional subjects in addition to Compulsory English and Compulsory Punjabi/ Basic Punjabi subjects at under graduate level. The college provides options to the students in the subjects of Elective Punjabi, Elective Hindi, Elective English, Computer Application (Vocational), Physical Education, Economics, Political Science, History, Music, Maths, Home Science and Fine Arts

Choice Based Credit System and Range of Subject Options:

The courses are offered to the students according to the modules designed by G.N.D.U., Amritsar.

- **Courses offered in Module Form:**

An Academic Committee consisting of Principal and Departmental Heads ensures that the curriculum is offered in module form.

- **Credit transfer and accumulation facility.**

Credit transfer and accumulation facility does not exist.

- **Lateral and Vertical mobility within and across programmes and courses.**

Lateral and Vertical mobility is not permitted by the affiliating university.

- **Enrichment Courses.**

The college, at its own level, offers short term professional and vocational courses to supplement

and enrich University offered programmes/ courses.

1.2.4 Does the institution offer Self-financed Programmes? If 'yes' list them and indicate how they differ from other programmes with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers following self-financed programmes:

S. No	Name of Self-Financing Course
1.	BCA
2.	B.com
3.	P.G.D.C.A.
4.	M.A. (English)
5.	M.A. (Punjabi)
6.	M.A. (Political Science)
7.	M. Sc. (Computer Science)

Admission: Admission is done on merit basis as per the guidelines of Guru Nanak Dev University, Amritsar.

Curriculum: Curriculum is designed by G.N.D.U., Amritsar and implemented by the college through well prepared patterns of instructions. Technology based teaching aids like LCD Projectors, Smart Boards, Reprography, OHP and Audio Equipments are frequently used for effective implementation and delivery of the curriculum.

Fee Structure: Fee, as recommended by the affiliating University, is charged from the students. For the self-financed courses, it is fixed within the affordable limits of the students.

Teaching Qualification: As per UGC/ GNDU Norms.

Salary: As per UGC/ GNDU regulations.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the college provides additional skill oriented programmes relevant to regional and global employment market like the subject of Computer Application (Vocational) in Degree in Humanities. The list of self-financed courses stated above help the students to get global employment.

1.3 Curriculum Enrichment:

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The courses run at the college have their relevance to the Institution's goals and objectives. Though the curriculum of course is designed by the university, the institution ensures to incorporate its goals and objectives in the process of curriculum implementation. The education is made affordable to the under-privileged and economically weaker students by granting scholarships, fee concessions and free books etc. To ensure all round development of the students, the students are motivated to participate in sports, co-curricular activities and extra-curricular activities. Education is complete only when it integrates academic learning with the

acquisition of moral, religious, cultural and social values. The institution organises sports competitions, religious functions, seminars and extension lectures on regular basis to channelize the energy of the students towards competitive activities, creativity, team-spirit and service to the mankind.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

As discussed earlier, the institution adheres to the curriculum designed by the University but the institution implements the same in the best possible manner. The teachers of the college enrich the curriculum with their expertise and experience by giving emphasis on practical relevance of the course considering the employable opportunities in highly competitive world. Competitive Exams Books and Journals are available in the Library for the use of the students. The facility of internet is provided to the students in computer labs of the college.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environment Education, Human Rights, ICT etc., into the curriculum.

The cross cutting issues such as Climate Change, Environmental Education, Human Rights, ICT are given due weightage in curriculum deliverance.

Climate Change: To educate the students about the challenges of climate change, expert lectures are organized. Van Mahotsab Day was celebrated in the college by organizing a seminar and tree plantation by the NSS.

Environment Education:

1. There is a compulsory paper on Environment Education which is taught to the students of all classes.

2. Tree plantation programmes are organised on regular basis.

Human Rights: Seminars on Human Rights protection are conducted.

1.3.4 What are the various value-added / enrichment programmes offered to ensure holistic development of students?

There are many enrichment programmes which are regularly organised to inculcate and strengthen moral and ethical values among the students. The NSS and NCC units of the college organise various events such as Blood Donation Camps, Awareness campaigns for the eradication of social evils for developing moral and ethical values in the students. In these Blood Donation Camps Principal, Staff, Members and students donate blood quite often and in handsome number.

Guru Gobind Singh Study Circle gives emphasis on moral and ethical values for better society. Invitation to prominent personalities of the area and parents are extended on social programmes organized by the college.

1.3.5 Citing a few examples enumerate on the extent use of the feedback from stakeholders in enriching the curriculum?

Interaction with the students and stakeholders takes place on regular basis. Faculty members interact with the students in Tutorial Periods to take their feedback on academic and other activities of the college. The inputs gathered from them is discussed with the faculty members first at Departmental level and then conveyed to the Principal for enrichment of the curriculum. The institution provides an opportunity to the college authorities and teachers to interact with other stakeholders such as parents, old students and representation of NGOs. Informal measures of interaction are perhaps more important and serve better purpose for further policy formulation.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?

The Principal and senior faculty members work together to monitor and evaluate the quality of enrichment programmes. These programmes are evaluated on the basis of students' participation in various activities, use fullness of programmes , knowledge enhancement of the students and on the basis of placement of students in different jobs.

1.4 Feedback System:

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the university?

As the institution is an affiliated college to Guru Nanak Dev University, Amritsar, it does not have freedom in the design and development of the curriculum. However, faculty on the Academic Council, members of Board of Studies and heads of departments discuss the curriculum and give their constructive suggestions in the meetings of university academic bodies. Necessary changes are suggested based on the feedback of faculty members who are directly involved in the delivery of the curriculum to the students. The interaction of the faculty members with the students helps in gathering the views of the students on the adequacy or overdose of the contents of syllabus of various subjects. The genuine concerns of the students which are endorsed by the faculty members are brought into the notice of University Academic Bodies for incorporating necessary changes in the curriculum.

1.4.2 Is there formal mechanism to obtain feedback from students and stakeholders on curriculum? If yes, how is it communicated to the university?

The institution has a formal system of obtaining feedback from the students and stakeholders on curriculum. The feedback from the students is collected in tutorial periods especially arranged for this purpose. The information gathered from the students along with their suggestions is discussed with the Principal after analyzing the same at departmental level. The Principal conveys the suggestions to concerned authorities of the affiliating university so that appropriate changes can be made in the curriculum for the best interest of the students.

1.4.3 How many new programmes / Courses were introduced by the institution during the last four years?

One course of Human Rights is introduced

CRITERIAN II: TEACHING – LEARNING AND EVALUATION
2.1 Student Enrolment and Profile:
2.1.1 How does the college ensure publicity and transparency in the admission process?

The college ensures endorsement in proper manner by newspaper inserts and advertisement on local cable TV. Banners and posters are also displayed in surrounding feeder area and on college buses. All these advertisements consist of important features of the college, admission dates, courses available, admission fee etc. Website of the college **www.gnkgcbabasangdhesian.org** is updated from time to time which facilitates downloading of admission forms and provides relevant information regarding fee structure.

The college prospectus is published every year to provide necessary information to the students regarding courses available, admission process and other college information. Before the start of admission, different teams comprising of the members of teaching and non-teaching staff members, are formed and they visit various schools of the neighbouring areas to counsel the students and to motivate them to take admission in the college. The old students of the college join these teams and provide valuable feedback to the aspirant admission seekers. The college has sufficient number of seats as per demand. So, the college follows first come first serve policy which itself is transparent in nature. The admission process is carried out as per the academic calendar of the affiliating university.

2.1.2 Explain in detail the criteria adopted and process of admission (ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programs of the institution.

The admission process is based on first come first serve criteria for eligible candidates as per university norms. In the beginning of the academic session, the admission schedule of the affiliating university is notified to the students and general public through notice board, advertisement in local cable network and print media. The admission queries of the students and their parents are attended by the Principal Office. The prospectus-cum-admission forms are made available through college office. The college admits the students solely on the basis of merit in qualifying examination and same is the policy of the affiliating university and state government. The admission to various courses at undergraduate and postgraduate levels is completed in three stages. First, the admission seekers go to the admission eligibility committees with their application forms and get their forms verified and checked from the committee members. The students are counselled about subject options and medium of instructions. One teacher of the committee checks the eligibility of the students and the convener of the Admission Committee recommends the admission of the students. At the second stage, the students go to principal office for personal interview. After preliminary satisfaction, the principal admits the students. At the last stage, students deposit their fee to the cashier and obtain computerized admission receipts from the cashier.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

There are undergraduate and postgraduate degree courses offered by the college in different streams like commerce and management, computer science and IT, social sciences and humanities, non-medical science, etc. Admission to every stream is based on first come first serve by following

directives of Guru Nanak Dev University, Amritsar. A detail of programmes available at college is as under:

S. No.	Course	Eligibility	Percentage of Marks at Entry Level		Comparison with other Colleges
			Minumum	**Maximum**	
1	B.A.	+2 Pass or Equivalent Examination	42.8%	83.5%	Not Available
2	B.Com. (PC)	+2 with at least 40% marks in aggregate or equivalent examination	44.8%	87.7%	- do -
3	B.C.A.	+2 with at least 40% marks in aggregate or equivalent examination	46.8%	79.1%	- do -
4	P.G.D.C.A.	Graduation with 45% marks in aggregate or equivalent examination	46%	64%	- do -
5	M.A. (Punjabi)	Bachelor's Degree in any faculty with50% marks in aggregate or 45% marks in the subject concerned or equivalent examination. OR Master Degree of this or another university in another subject or another faculty	46.5%	63.87%	- do-
6	M.A (Political Science)	Bachelor's Degree in any faculty with50% marks in aggregate or 45% marks in the subject concerned or equivalent examination. OR Master Degree of this or another university in another subject or another faculty	49%	69%	-do-
7	M.A (English)	Bachelor's Degree in any faculty with50% marks in aggregate or 45% marks in the subject concerned or equivalent examination. OR Master Degree of this or another university in another subject or another faculty	48%	63%	-do-

| 8 | M.Sc. (CS) | Graduation with Computer Science/IT/ Computer Application/Computer Maintenance as one of the elective subject with 50% marks in aggregate. **OR** B.C.A./B.Sc. (IT) B.I.T. of GNDU or equivalent examination with 50% marks in aggregate. **OR** Graduation with Math as Elective Subject and Post Graduate Diploma in Computer Application / Post Graduate Diploma in Information Technology / Post Graduate Diploma in | 52% | 55.48% | -do- |

2.1.4 Is there a mechanism in institution to review admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the institution reviews admission process and student' profiles annually. There is an admission committee in the college. The institution gathers annual track record of the students with constant monitoring. The outcome helps for the individual growth of the students as per requirements. The college enrolling the students on easy fee instalments for the convenience of the students and the parents. The students are admitted on tri-equal installments. Some times financialy weak students are admitted only by depositing rupees 2000/- or 3000/- and the subsequencet balanced amount is to be deposited in easy installments. It has become easier for the economically disadvantaged students college to join this college and it has also facilitated parents to pay the fees easily. This step showing impact and it has resulted in an increase in admission in the coming years.

2.1.5. Reflecting on strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profile demonstrate/reflect the national commitment to diversity and inclusion.

a) Students from SC/ST/OBC community:
- Allocation of seats as per State Govt. policy.
- Providing book bank facility to the students.
- Boosting the concerned students by creating awareness for higher studies.

b) Women:
- Spirit of equality and encouragement to girl education.
- Transport facility/service for security and protection of female students at very nominal rate.

c) Differently abled:
- Seating arrangement in first row of the classes.
- Assistance by supporting staff of the college.
- Extra care as per disability of the student.

d) Economically weaker sections of the society:
- Liberal fee concession.
- Scholarships.

- Facility of free books.

e) Minority:

- Fee concessions from college funds.
- Institution applies for providing scholarships from State/ Central Govt. agencies on behalf of the students of minority community.

f) Athletes and Sports persons:

- Fee concessions to outstanding sports students.
- Facility of expertise training by qualified and experienced coach.
- Modern infrastructure including playground and necessary equipments.

2.1.6 Provide the following details for the various programs offered by the institution during last four years and comment on the trends i.e. reasons for increase/decrease and actions initiated for improvement.

The detail of student strength is already given in executive summary. The total strength of the students in the college improves almost every year. The infrastructure like one smart class room is added so that better teaching learning process could be achieved. Keeping in mind the present set up the course of human rights has been added at undergraduate level in 2014-15.

2.2 Catering to Student Diversity:

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Understanding the nature of the disability of a particular student, suitable action plan is chalked out and implemented. The advice/counselling of the experts in this regard is taken and implemented. Every care is taken so that the handicapped students do not suffer due to physical hindrance and emotional disadvantage. All facilities as per university provisions are given to them in their examinations.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, every year before the commencement of academic session, the institution analyses deeply the academic contents of that course and infrastructure and skills needed for teaching of that particular course. The heads of the departments and various subject teachers sit together to review it minutely and then share their requirements with the principal who makes arrangements as per their requirements.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment courses etc.) to enable them to cope with the program of their choice?

- The class teachers engage the students in useful interaction and make them understand the importance of programme/course opted by them.
- First week of the session is given to the students to make them comfortable with the subjects opted by them.
- Time period of two weeks is given to the students to change their subject within the faculty only.
- Regular class tests are conducted to assess the level of students.
- Add-on, remedial classes are arranged.
- Mid-semester exams are also held to check the level of the students as well as for self-evaluation.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, and environment etc.?

- College celebrates special days like women day, teachers' day to resolve issues like gender discrimination.
- Students participate time to time in different competitions held in other colleges which stress upon environmental concerns and societal issues.
- College organizes plays/seminars on various burning issues like female foeticides, drug abuse, indiscipline and upholding of social values.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Ways to identify learning needs of students:

- Various evaluation methods of the students like signalled answers, vocal responses, sample individual responses, written tests etc. are used to identify the learning needs of advanced learners.
- Advanced learning material and assistance is also provided to the students.
- Special Library facilities for the students like book bank where books are issued to them for full session.
- Teachers make every effort that advanced learners should have advanced study material so that they can excel in their studies.
- Admission Committee and teachers also motivate students for higher education and future career options as well.
- Such students are selected and sent to seminars to be held in other colleges also. They are given preference in co-curricular activities

2.2.6 How does the institute collect, analyze and use the data and information on academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantage sections of society, physically challenged, slow learner, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- Assistance is provided to improve performance of students (slow learners, physically challenged and economical weaker students) which include personal counselling, remedial classes and additional learning material etc.
- Assignments, seminars using latest technology are taken from students.
- Students also actively participate in publication of college magazine which help them to brush up their creativity.
- Students are given simplified notes and material and encourage to make their own notes.
- Economically disadvantaged students are given concession and free books from labrary.

2.3 Teacher-Learning Process:

2.3.1 How does college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print etc.)

- Before commencement of semester, proper planning of the opted programme/course is done by every department and concerned teachers for effective teaching-learning process.

- College academic calendar is released every year which includes every detail like important dates related to exams, extra-curricular activities etc.
- Syllabus covered by subject teacher of every course is checked by head of every department on weekly or monthly basis.
- Academic year is divided into two semesters and in every semester mid-term exam is taken by the institution in the month of September and March every year.
- Internal assessment and marks of practical files, wherever applicable, are awarded strictly as per GNDU guidelines.

2.3.2. How does IQAC contribute to improve the teaching – learning Process?

There is no special IQAC commitee. But senior members of the staff chalks out several programmes to enhance the teaching learning process.

- Analyses the outgoing/ previous class results.
- Designs next session plan.
- Monitoring of individual student performance which includes previous year results as input, student performance during the session in class tests, mid-term exams and other activities, student attendance record in class rooms.
- Remedial class arrangements for slow learners.
- Internal assessment on performance basis.
- The teachers are encouraged to participate in seminars/workshops and other activities to tone up their teaching skills for the better instructions.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Students of BCA, B.Com and MSc (CS) are allotted real life projects to provide them student-centric learning.
- Students are encouraged to deliver seminars and conduct field surveys related to project topics.
- As per university curriculum, practical training is given to students as per requirement of syllabus curriculum as well as needs of the students.
- Projects of communication skills and soft skills are given.
- Hard copy of journals in library for the students to excel them in research field.
- One smart class rooms and well equipped laboratories help in interactive learning, collaborative learning and independent learning.
- The seminars and project works are interactive in nature during their presentations. The students handle these seminars and projects sometimes individually and sometimes collaboratively.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution processes numerous unique methods that contribute greatly to nurture critical thinking, creativity and scientific temper among students to transform them into life-long learners and innovators. The college organizes declamation contests, extempore, creative writing competitions, model making along with regular seminars/ workshops/ extension lectures in which the students, teachers and learned resource persons participate. The Punjabi Sahit Sabha, NSS, Guru Gobind Singh Study Circle and other subject societies' functions help in developing

creativity, critical thinking and scientific temper among the students to transform them into lifelong learners and innovators. Even the participation in their research projects and writing articles in college magazine 'Sang Mehma' or participation in other college functions relating to academics, research or co-curricular activities also serve in bringing critical thinking, creativity and scientific temper.

2.3.5 What are the technologies and facilities available and used by faculty for effective teaching? e.g. Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open education resources, mobile education, etc.

- Modern teaching methods like use of smart class room, audio visual aids, computer laboratories, language laboratory.
- Well-equipped laboratories and well stocked library with Wi-Fi and internet facilities.

2.3.6 How are students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Students and faculty are exposed to advanced level of knowledge and skills as under:

- Extension lectures by experts.
- Interface with renowned poets, writers, historians, scholars etc.
- Seminars/Group discussions for students.
- Visits to industries and study tours.
- The faculty is encouraged to participate in various workshops, seminars and present their research papers there. A good number of faculty members did their research degrees (Ph.D./M.Phil.) while being in service under the UGC assistance
- Teachers are also encouraged to undertake research projects of UGC and other bodies.

2.3.7 Detail (process and the number of students/benefitted) on the academic personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

The institution regularly takes tutorial classes of the students in which a fixed group of students are allotted to a tutorial teacher. Students share their academics, career planning and personal aspirations and views with their teacher in-charge for guidance which has helped them in a great deal. The teachers also provide academic and guidance services to the students. Teachers are asked to devote some time on social values, changing trends of the world, new advancements and career options for the students to make them academically, emotionally and mentally strong to face the challenges of life.

2.3.8 Provide details of innovative teaching approaches/methods adopted by faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on students learning?

More often it is the lecture, question-answer method that is employed in the class rooms. However, seminars, presentations by students, power point presentations are encouraged.Skill Development programme is a part of the practical training for the B Com students where experimentation is involved.About four years back, the college made one smart class rooms with latest technologies to improve teaching learning process with the assistance of UGC. The results were really encouraging both qualitative and quantitative. During the last four years, the college enriched its library resources by adding more books and journals and wifi facility. Faculty members participated quite regularly in various seminars/workshops to tone up their teaching

skills. All these innovations helped in bringing transformation in academics. The strength of the college and the results of the students improved considerably due to these innovative approaches. Further steps include presentations by the students related to their projects and the latest assigned topics, interaction with other organizations for preparation of reports and projects, lab manuals are properly designed by computer science faculty to cover all problems related to subjects which help students to improve their skills. Further, guest lectures by experts from various institutions are organized.

2.3.9 Library resources used to augment the teaching-learning process?

- Library is adequately stoked with books, journals etc. which are listed below:

Total number of books	24556
Dictionary/encyclopaedia/ reference books	10000
Newspaper	07
Magazines/journals/periodicals	27

2.3.10 Does institution face any challenges in completing the curriculum within the planed time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

In the very beginning of the session, each department teacher first individually studies the curriculum which he or she is to teach, then it is discussed in the department meeting and finally in consultation with the principal, the whole academic calendar is chalked-out. No doubt, it is a big challenge under the semester system to make the planning operational and the college most of the time achieves it within the calendared framework. Extra classes are taken by the teachers if syllabi are affected due to unforeseen circumstances.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institution monitors and evaluates the quality of teaching learning minutely and consistently. Weekly departmental meetings are held to review and these are then discussed with the principal. Adequate steps are taken regularly to make further improvement like:

- Regular class tests are conducted.
- Seminars/project reports/assignments is a regular feature.
- Mid semester tests and their critical evaluation.
- Final semester examinations and its results help in critical evaluation of the quality of teaching learning.

2.4 Teaching Quality

2.4.1 Provide details and elaborate on strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
Ph.D				01		02	03
M.Phil				05			05
PG							

Regular Teacher(Management Aided)							
Ph.D							
M.Phil							
PG					01	04	05
Temprory Teachers							
Ph.D							
M.Phil						06	06
PG						22	22

The selection procedure for the recruitment of teachers on permanent basis is strictly as per the guidelines of UGC/GNDU/DPI (Colleges)/Punjab Government. Same is the procedure adopted for the appointment of the teachers on the contract basis and every effort is made to appoint temporary/adhoc teachers as per the set guidelines depending upon the availability of the duly qualified and eligible candidates. Efforts are also made to recruit teachers as per the expertise desirable and the course contents specialization. The heads of the departments are asked to give their specialization requirements in advance.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmers/ modern areas (emerging areas) of study being introduced (biotechnology, IT, Bioinformatics etc.). Provide details on the efforts made by the institution in this direction and the outcome during last three years.

There is no doubt that the institution has scarcity of qualified senior faculty as well as regular faculty at its disposal. The government of Punjab is to blame in this respect largely as it banned new appointments against govt.-aided posts after 2004. However, every possible effort is made by the institution to provide encouragement to its faculty members to undertake research and update their knowledge as per the demand of the changing scenario. There are teachers who had their research degrees while in service indicates the encouragement provided by the institution to the faculty. Similarly, teachers are motivated to participate in refresher courses/workshops/seminars to update to teach new programs or have command over emerging /modern areas. Even the learned resource persons from other institutions are invited to deliver extension lectures on the latest emerging areas and this helps to enlighten our own faculty and students.

2.4.3 Providing details on staff development programs during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.
a. Nomination of the staff development program

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	
HRD programmes	
Orientation programmes	**03**
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	

b. Faculty training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching/learning.

1. Teaching Learning Methods/ Approaches:

One smart class room is available.

2. Handling New Curriculum:

- Change in syllabus initiated by GNDU is conveyed to HODs by the principal.
- HODs then call meetings of their teachers and explain the new syllabus and devise strategies to empower the teachers to handle the new syllabus.

3. Content/Knowledge Management:

The content of syllabi is studied and viewed deeply by the concerned teachers. The time management is planned out. Each topic is assigned teaching hours as per its content and weightage in university examinations. If some study material is required for further knowledge, requirement is given to the principal to arrange for it.

4. Selection, Development and use of Enrichment Materials:

The teacher's next role is selection, development and use of enrichment material. The relevant topic is prepared and developed with study material from books/journals/e-resources.

5. Assessment:

Without testing or assessment, a teacher cannot have idea of student learning and presentation. Class tests, assignments, seminars and other practical documentation are taken along with mid-semester examination. All this help and lead to better performance of the student in final examination.

6. Cross Cutting Issues:

- Issues like gender equality, road safety, climate change, environmental education, human rights etc. are addressed through extension lectures/ seminars/ functions.
- College organizes plays and seminars on sensitive issues like female feticide.
- Paper on environmental studies is compulsory for all UG classes.

7. Audio visual aids/ multimedia:

- We have the latest computer aided technology as per requirement which includes projectors, computers, internet facility.
- Wi-Fi facility.

8. OER's: nil

9. Teaching Learning Material Development, Selection and Use:

- Teachers can collect learning material from internet as free internet facility is provided to them.
- Well-developed library with collection of thousands of books.

c. Percentage of Faculty:

1. Invited as resource persons in workshops / seminars / conferences organized by external professional agencies: Nil

2. Participated in external workshops / seminars / conferences recognized by national / international professional bodies: 50%

3. Presented papers in workshops / seminars / conferences conducted or recognized by professional agencies: Nil

2.4.4 What policies/systems are in place to recharge teachers?(eg: providing research grant, study leaves, support for research and academic publications teaching experience in other national institution and specialized programmers' industrial engagement etc.)

The teachers are encouraged to avail grants from UGC and other bodies for their research degrees/projects. Good number of teachers availed this facility while in service at this college. The whole infrastructure of college like various laboratories, library is freely provided to them. Teachers are encouraged to participate in workshops, seminars, symposiums etc. and also to publish their books or articles in leading journals.They are granted duty leave to attend natinal international seminars, workshops and conferences.

2.5 Evaluation Process and Reforms:

2.5.1 How does institution ensured that the stakeholders of the institution especially students and faculty are aware of evaluation processes?

The institution ensures that the stakeholders are aware of evaluation processes and it includes:

- Through prospectus.
- University notification regarding examinations.
- Parents are intimated through result cards.
- Staff meetings are held periodically.
- All major notifications are put on the notice board.
- At time of admission, students are given all the information regarding the evaluation method by the teacher in charge.
- The college prospectus contains academic calendar, internal test schedule, list of holidays.
- Role of tutorial periods.
- Teachers' participation in board of studies and faculty meetings.
- Departmental meetings.
- Student Seminars.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by institution on its own?

About four years back, the university adopted semester system both for undergraduate and post graduate classes and the college has followed it in letter and spirit and this has proved to be better than annual system. The college at its own level has introduced mid-semester tests along with regular class tests, assignments, projects and other practical work. The purpose is to have continuous and sustained evaluation and the practical marks or internal assessments are given strictly as per their performance. However, the examination and evaluation is done exclusively by the university and GNDU has done a wonderful job by introducing swapping of staff in the examination and evaluation is always objectively done through table marking.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Keeping in mind the given syllabus and evaluation structure, by the university, the institution through its department level studies minutely the syllabus structure and evaluation process, informs it to the concerned students and follows it strictly throughout the session. The institution at its own level makes every possible effort to provide students the best possible infrastructure and testing methods so that students can be evaluated suitably.

Teachers are assigned invigilation duties .They act as superintendent and deputy superintendent in the examination conducted by the university. Teachers also participate as evaluators in the evaluation conducted by university. Guest lectures by the scholars are arranged.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The college adopts both methods of evaluation.

In Formative method, the knowledge of students is measured through

- Seminars in classes.
- Group discussions.
- Class tests on weekly basis.

With these methods, teachers get guidelines to continue with their teaching

In summative Evaluation:

This is done through mid-semester tests held on the basis of university pattern. The answer sheets of students are discussed by teacher in the class and this assists students to perform better for the next time. On annual prize distribution function, prizes to top three students are given and this helps to enrich the morale of meritorious students.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

The internal assessment, wherever applicable, is rewarded strictly on the basis of performance of the students which include mid-semester tests, class tests, seminar presentation, assignments, class attendance, group discussions, communication abilities and general behaviour of the students. Participation in the academic activities, co-curricular and sports is also given some weightage.

2.5.6 What are the graduate attributes specified by the College/affiliating University? How does the College ensure the attainment of these by the students?

The college seeks to be leading institute in the field of learning by developing qualities of skill, self-reliance and brilliance in the students. The graduate attributes specified by the college are:

- To create our students attain merit in their educational programme as well as inculcate them with cultural and ethical thoughtfulness.
- The College goal is to make its pupil employable.
- To make students innovative, tactical and acute intellectuals.

College ensures the attainment of these attributes through the following

- Well qualified and skilled faculty who work constantly and vigorously in the direction of teaching good education
- Participation of the students in activities of NSS, NCC and other social organizations.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

Test papers and answer sheets are shown to students and queries regarding evaluation of paper are explained by the teachers at the college level. Moreover, standard answer sheets are shown to students so that they can identify their mistakes. Students can discuss their problems with concerned subject teacher as well. As per university rule, a re-evaluation provision is for students' redressal.

2.6 Student Performance and Learning Outcomes:

2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college has stated learning outcomes in its goals and missions. The purpose is when the student is pass-out after completing their degrees; they not only become adequate and self-sufficient academically but also are a good and productive human being for the society. In the very beginning of the session, the students and faculty are made aware of these objectives and goals. Then during the session, students are provided education in the best possible available structure, given proper exposure, examined and evaluated ideally, given opportunities to fine tune their talent and personality, so that they are adequately strengthened to face the life successfully and benefit themselves as well as society around.

2.6.2 Enumerate on how institution monitors and communicates the process and performance of students through the duration of course/ programme provide an analysis of student results/achievements (Programme/course wise for last four years) and explain the differences if any patterns of achievements across the Programmes/courses offered.

To monitor the progress of students' assignments, Mid Semester Examination and Class Tests are held on regular basis. The subject teachers also keep the track of attendance and results of their students according to subjects.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Teachers make planner in which they divide syllabi according to number of lectures. Different approaches are used to achieve goals. Internal assessment is awarded to the students on the basis of their marks scored in the mid-semester tests which are based on university pattern. Moreover as per University rules, condition of 75% attendance is essential and the same is implemented in the college. All these strategies ensure the achievement of intended learning outcomes. Following strategies help to create a supportive and a positive learning environment in the college.

- Assistance and remedial classes for weak students.
- Assignments and group discussions.
- Seminars and Presentations.
- Study tours.

2.6.4 What are the measures/initiatives taken up by the Institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- Students are advised about the forthcoming prospects of several choices in relevant field.
- Students are also prepared for societal responsibilities through NCC, NSS and GGSSC.
- Special social awareness events are organized by students.
- The college is committed for quality education which helps in branding our students as the best in the working areas.

2.6.5 How does the Institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Each department is entrusted with the responsibility of monitoring the learning outcome. The result of every semester is analyzed in the department meeting and that result is compared with the result of previous years and the result of their college in the respective subject. Slow learners or poor performers are called for the personal discussion. Teachers also take the personal interest to meet the

parents of such students. They are given moral support and academic support to improve their performance. For instance, such students are asked to answer old question papers or model question papers repeatedly. Sometimes we come across few students who have barriers of learning. These barriers are addressed by:

- Showing answer books to make them understand their strengths and weaknesses.
- Added attentions by teachers for slow learners.
- Discussion of previous year question papers.

2.6.6 How does the Institution monitor and ensure the achievement of learning outcomes?

- Students' class attendance, test marks, assignments, seminars are documented for the assessment of their performance.
- Surprise tests, group discussions are held on class level to monitor the educational growth of students
- Remedial classes are conducted for the students of weaker sections.
- Basically, each department plays its role to monitor learning outcomes and ensure the desirable achievements

2.6.7 Does the Institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, the Institution and individual teachers use assessment /evaluation as an indicator for evaluating student performance. There are different factors which are indicator of student performance and keeping this in account, evaluation of internal assessment such as assignments, seminars, project work and attendance etc. is also given weightage. The students are duly motivated and personalized attention is given to them.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research:

3.1.1 Does the institution have recognized research centre /s of the affiliating University or any other agency/ organization?

The college is not a recognised research centre of Guru Nanak Dev University, Amritsar. Infact, none of the colleges under this University has been recognised as a research centre. However, we have minor and major research projects being taken by different faculties in the college.

3.1.2 Does the institution have a research committee to monitor and address the issues of research? Is so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No there is no special research committee to monitor and address the issues of research. When there is a need the concerned department plans for it.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **autonomy to the principal investigator.**
- **timely availability or release of resources.**
- **adequate infrastructure and human resources.**
- **time-off, reduced teaching load, special leave etc. to teachers.**
- **Support in terms of technology and information needs.**
- **Facilitate timely auditing and submission of utilisation certificate to the funding authorities.**
- **any other.**

Keeping the research point in mind, the library stock was significantly improved and technology particularly internet, was made available to the teachers and students who showed aptitude for research. Those teachers who undertook the research under UGC assistance have submitted their utilisation certificates to the funding authorities and nothing is due against their names.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Besides our teachers, scholarly resource persons from different fields who have made a significant contribution in their own specialisation are invited to motivate the students to undertake research activity and create a scientific temper among them. Effort is made while allocating topics of project reports/ seminars/ assignments should undertake some aspects of research

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity etc.

Since the college is not a Guru Nanak Dev University recognised research centre, so students are guided only in respect of their project reports/ seminars and assignments. However, the faculty members are involved in their own research work. Two faculty members have books under their names.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Nil

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

The college is not a prioritised research and expertise research centre of the University. However, the faculty members as per their interest and expertise had undertaken various research topics for their Ph.D. and M. Phil. degrees.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The teachers who have achieved excellence in their respective research fields make every possible effort to remain in contact with the scholars of that field and try to facilitate their visit at the college campus so that the other faculty members and students could be encouraged to undertake a research.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Under Guru Nanak Dev University calendar, there is no provision of Sabbatical Leave for the college teachers for carrying out research activities.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/ advocating/ transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The teachers who have authored their books have placed them in the library.

3.2 Resource Mobilization for Research:

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does not specify any fixed proportion of its budget for the research. However, faculty and students are encouraged to undertake the research activities.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

As stated above, the institution does not provide any specific seed money to the faculty for research. However, research activity is promoted as stated above.

3.2.3 What are the financial provisions made available to support student research projects by students?

Students are only provided guidelines for research and they are made available with infrastructure, books, gadgets, laboratories, to undertake their research projects.

3.2.4 How does the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing inter-disciplinary research.

The college is not a recognised research centre by the university. However, teachers at their own personal level undertake interdisciplinary research activities.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The students and teachers can use college library for the work on their research projects.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution received special grant under U.G.C. scheme for strengthening the teaching learning aids However, no direct grant for research activity was received from any agency/ research body.

3.3 Research Facilities:

3.3.1 What are research facilities available to the students and research scholars within the campus?

For the research activity, the facilities available include well stocked library, computer laboratories, Language Lab., etc. Besides this, the teachers are provided available infrastructure and necessary help for research activities.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

There is no separate infrastructural facility to meet the needs of the researchers as we do not have a research centre. However, all the required facilities are given to the researchers to carry out their work.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes' what are the instruments/ facilities created during the last four years.

Though, no direct grant for research was received but as stated earlier grant received from University Grants Commission for strengthening teaching learning aids which helped a long way to undertake the research activity. Out of this assistance, the college established one Smart Class Room.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

No such provision is there.

3.3.5 Provide details on the library / information resource centre or any other facilities available specifically for the researchers?

The college has well stocked Library which includes books, magazines, journals and newspapers. Besides this, the researchers have free access to Computers and Internet facility.

3.4. RESEARCH PUBLICATIONS AND AWARDS

3.4.1. Highlight the major research achievements of the staff and students in terms of:
- **Patents obtained and filed (process and Product)**
- **Original research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development.**

The college has not obtained any patent. The college has been sanctioned ruppes 1,50,000 for minor research project entitled Ethics and human rights.

3.4.2. Does the Institute publish or partner in publication of research journal(s)? If 'yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institution does not publish or has not become partner of any research journal.

3.4.3. Give details of publications by the faculty and students:

o **Publication per faculty**

o **Number of papers published by faculty and students in peer reviewed journals (national/international)**

o **Number of publications listed in International Database (for eg., Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)**
o **Monographs**
o **Chapter in Books**
o **Books Edited**
o **Books with ISBN/ISSN numbers with details of publishers**
o **Citation Index**
o **SNIP**
o **SJR**
o **Impact factor**
o **h-index**

   Detail of faculty publication is given in evaluation report of the department .

3.4.4. Provide details (if any) of

o **research awards received by the faculty**

o **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

o **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

   Nil

3.5. CONSULTANCY

3.5.1. Give details of the systems and strategies for establishing institute-industry interface?

   Nil

3.5.2. What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and published?

Since the teachers are well known and recognized, they are invited by the neighboring institutions that wish to avail their services in their respective areas. Though no financial assistance is provided by the institution, their absence from the college would be treated as on official duty and their services are recognized. The services rendered are voluntary and free of cost. The institution does not have the stated policy to promote consultancy.

3.5.3. How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Though no financial assistance is provided by the institution, their absence from the college would be treated as on official duty and their services are recognized. The services rendered are voluntary and free of cost.

3.5.4. List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Consultancy service is free of cost, as they are related to academic and cultural matters but not to industry or business. The major Consultancy area of the college are as follows:

1. college teachers are invited as member of board of studies of the university
2. The college teachers are invited as subject experts.
3. The faculty member act as judges in various events organized by university and other institutions.
4. Preparation of brochures, college magzine, pamphlets, prospects are designed and drafted by our experts.

3.5.5. What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development.

   Since the consultancy service is free of cost income is not generated through it.

3.6 Extension Activities and Institutional Social Responsibility (ISR):)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Keeping in mind the holistic development of students, particularly to make them good citizens and make them service oriented, the institution engages the students in activities like N.S.S. (National Service Scheme), N.C.C. (National Cadet Corps), Guru Gobind Singh Study Circle etc. and engage them in the activities pertaining to social concerns, environmental issues, social abuses, personality development and other national/ international concerns to create awareness and bring positive transformation.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

All the activities cited in above paragraph help to track students' involvement in various social movements/ activities which promote citizenship roles.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

In these camps, the students are freely asked to give their views/ perceptions. These views are studied and in the next camps/ programmes, these views are incorporated. Certainly this encourages the students and also improves overall performance and quality of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

These extension and outreach programmes are planned as per the budget available under the heads N.S.S. and N.C.C. However, in the activities of Guru Gobind Singh Study Circle or Subject Societies, there is no pre-budget planning but minimum five to six such programmes are arranged per session and money is not the consideration as these are the really significant issues concerning environment or social concerns to be addressed.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

As stated above, the students participate in great number in N.S.S., N.C.C. and other associations. In the beginning of the session, the students are enrolled under these organisations. Lectures are delivered to promote the students to participate in these extension activities so that they can enhance their social responsibility.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society?

The college in its extension activities does include topics pertaining to social justice and to empower students from underprivileged and vulnerable sections of society but does not arrange programmes for students of exclusively under privileged and vulnerable sections of society.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The purpose of these extension activities is the holistic development of students. With the help of these extension activities, the students alongwith their academic growth also become aware of

social issues, nationalism and environment concerns. Thus, they become more humane by nature, improve their personality and outlook and also achieve academic excellence.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The camps of N.S.S. are arranged in the surrounding villages and these help in creating more awareness in the community with their involvement. The activities of Guru Gobind Singh Study Circle help in creating spirituality and service to humanity culture. Further tree plantation in the villages and camps on social issues do help to transform society for better.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Nil

3.7 Collaboration:

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs / collaborative arrangements (if any) with Institutions of national importance / other universities / industries / Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Nil

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Nil

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

- The teachers of the college on Board of studies of universities contributed for the curriculum development and enrichment.
- Staff members from this college go to other institutions for extension lectures and vice-versa obliges.
- Students show their creative skills in the college magazine.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

There is limited scope for us in this area.

CRITERIAN IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities:

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The founders of the institution established this institution with the objective and mission of catering to the educational needs of rural students of the neighboring villages for the value of girls' education. The purpose behind the institution was not only to produce academically sound students but give them also value based education to make them useful and settled citizens.

With the changing scenario, modern methods of instructions through enhanced and well equipped various laboratories, well stocked library and seminar hall and facilities for sports and co-curricular activities were created for making all round development of students. At present, the college, comprises more than 30 classrooms including computer laboratories, language lab, music room, seminar hall, indoor hall and playgrounds, lush green lawns, well stocked library and hostel, etc.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

a) More than 30 classrooms one seminar hall with capacity of 100 persons, 6 Computer Labs, Language Lab, music room, well stocked library.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking communication skills development, yoga, health and hygiene etc.

Sports — outdoor play grounds, with badminton and boxing court.

Outdoor – Football, Cricket, Tug of War, Volleyball, Kho-Kho, Athletics, Fitness. Two units of N.S.S., One unit of N.C.C., One Unit of Guru Gobind Singh Study Circle.

Fitness and Yoga Classes: Proper care is taken for health and hygienic conditions and due care is taken in cleanliness. Availability of water purifiers, dustbins, wastage dump, tree plantations and greenery at the campus is a clear pointer in this respect.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

As stated above, the institution made a steady progress regarding the infrastructure at the campus. As the college made significant progress regarding its students' strength and better results during the last 4-5 years. The stadium is yet to be started. The site has been finalized. New big electricity generator was purchased; tiles were laid on the floor of computer labs in computer department. A new bus was added for transportation of students. 15 new computers purchased to cater demand of growing institution. Electrification of college campus was made by installing CCTV surveillance.

The college intends to bring more job oriented courses, complete its sports stadium and create better facilities for the faculty so that they can involve themselves in research activities. Strengthening of college library resources and services is top priority. (Master plan is enclosed in this report)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution takes into consideration the requirement of students with physical disability. Keeping in mind the nature of their particular disability the concerned teachers ensure that they understand and perform in their examination without much hindrance.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility**

  In the hostel rooms are available for the faculty to stay.

- **Recreational facilities, gymnasium, yoga centre, etc.**

  Nil

- **Computer facility including access to internet in hostel**

  The hostellers can avail computer facilities till evening.

- **Facilities for medical emergencies**

  Only basic first-aid is available at the campus.

- **Library facility in the hostels**

  The college library remains open till 4PM.

- **Internet and Wi-Fi facility**

  The College campus has internet facility.

- **Recreational facility-common room with audio-visual equipments**

  Nil

- **Available residential facility for the staff and occupancy Constant supply of safe drinking water :-**

  Nil

- **Security**

  Security Guards keep vigil at night. The college campus is under CCTV surveillance.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college has a first-aid health facilities. The college teacher has some common medicines with them in the staffroom.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has made available on the campus Counselling and career Guidance, Canteen, Safe Drinking Water facility, Grievance Cells.

4.2 Library as a Learning Resource:

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college library has an advisory committee which comprises of all the heads of the departments .This committee meets before the commencement of academic session and discusses the available material in the library and gives its demand/ requirement for the better instruction of new academic session. The college makes every effort to arrange as per the requirement before the start of the academic session / semester. During the last 4-5 years, books of about Rs. Six Lakhs were purchased.

4.2.2 Provide details of the following:

- **Total area of the library (in Sq. Mts.)**
  The covered area of library is 5740 sq mtrs.
- **Total seating capacity**
  Total Seating Capacity of Library – 100 Persons.
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- 9 AM to 4 PM on all working days, before examination and during examination days.
- **During vacations** 9 AM to 4 PM and
- **On holidays**, it is closed.
- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The heads of the departments in consultations with their teachers give their requirements of current titles, new titles, journals and other materials before the commencement of the academic session. All these books are then purchased. The amount spent on procuring all books during the last 4-5 years is as under:

Library Holdings	2010-11		2011-12		2012-13		2013-14	
	Number	**Total Cost (`)**	**Number**	**Total Cost (`)**	**Number**	**Total Cost (`)**	**Number**	**Total Cost (`)**
Text Books	57	28,408	437	19645	2045	562827	609	76099
Reference Books	10,000							
Journals/ Periodicals					2		4	
E-Resources								
Any Other Newspapers	7		7		7		7	

4.2.4 Details of ICT and Other Tools deployed to provide maximum access to the Library Collection.

- **OPAC**

- **Electronic Resource Management package for e-journals**
- **Federated searching tools to search articles in multiple databases**
- **Library Website**
- **In-house/remote access to e-publications**
- **Library automation**
- **Total number of computers for public access:** 02
- **Total numbers of printers for public access:** 01
- **Internet band width/ speed S 2mbps S 10 mbps S 1 GB**
- **Institutional Repository**
- **Content management system for e-learning:**
- **Participation in Resource sharing networks/consortia (like Inflibnet)**

 These tools (facilities) are not available in Library.

4.2.5 Provide details on the following items:

- **Average number of walk-ins**

   Average number of walk-ins – 80 students.

- **Average number of books issued/returned**

   Average number of Books/ Issued/ Returned:

Particulars	2010-11	2011-12	2012-13	2013-14	2014-15 (Till Date
Issued	1544	1361	1420	5233	8431
Returned	1544	1361	1420	5233	8431

- **Ratio of library books to students enrolled** Ratio – 20:1
- **Average number of books added during last three years**

2011-12	2012-13	2013-14	2014-15 (Till Date)	Total
437	2045	609	298	3389

4.2.6 Give details of the specialized services provided by the library

- **ILL (Inter Library Loan Service)**

   Nil

- **Information deployment and notification (Information Deployment and Notification)**

   Not Available

- **Download**

   Downloading facility is available from the Internet.

- **Printing**

   Printing facility is available for taking the printouts.

- **Reference**

   Yes

- **User Orientation and awareness :** The new students are oriented in the beginning of the academic year to acquaint them facilities provided in the library and the way of utilizing them.
- One photocopier machine is available in the library.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff makes every possible effort to help the students and faculty to fulfill their library requirements like location of books/ journals/ electronic resources etc. The catalogues are regularly updated and books are placed properly as per their classification. Library staff consists of two members who are user friendly. Following support is provided by the library staff.

- Staff members help students to locate the books needed.
- Xerox copies of reference material is provided by them
- Display of new arrivals.
- The librarian orients the students at the beginning of every academic year
- The teaching staffs are kept informed of the new acquisitions.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The visually or physically challenged persons are offered services as per their requirements. The library staff takes special care of them. They are provided study material as per their requirement and the teachers help them in their study to let them not feel their disability.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Yes, the library does get feed-back from its users particularly students and faculty. There is a suggestion box put up in the library to take suggestions from the students. The faculty and the students are asked to give their requirements regarding books and other study material freely. It is on the demand of the faculty and the students, that in the near future the library will be digitized. The library advisory committee also works tirelessly for achieving good library services.

4.3 IT Infrastructure:

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with configuration(provide actual number with exact configuration of each available system)**

S. No.	Particulars	Numbers
1	Dell Desktops, Intel core-I3,1.90GB RAM,500GB HardDisk, Dell Keyboards,Mouse,LCD 20.5"	09
2	LG Desktops, Intel core-I3, 4 GB RAM, 500GB HardDisk, Dell Keyboards, Mouse, LCD 19"	05
3	Acer Desktops, Dual core, 2GB RAM,500GB HardDisk, Dell Keyboards,Mouse,LCD 18.5"	13
4	Celrone/Pentium Desktops, 1 GB RAM,40/80 GB HardDisk, Keyboards,Mouse,CRT monitors"	03
5	Beetel/Pentium dual core, 2GB RAM,500GB HardDisk, Keyboards,Mouse,LCD"	07
6	Dell Desktops, Intel core-I3,1.90GB RAM,500GB HardDisk, Dell Keyboards,Mouse,LCD 20.5"	05
7	Frontech, Intel Pentium dual core processor, 80 GB Hard Disk, 500 MB RAM, CRT Monitors".	05

- **Computer-Student ratio**

  42:150= (Present Ratio of Current Session)

- **Stand-alone facility**

  There are 10 surplus computers available for stand-alone use.

- **LAN facility**
- **Wi-Fi Facility**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and Off-campus?

For students: There are 32 exclusive computers in Computer Labs for undergraduate classes and 9 computers in Computer Lab I for Postgraduate classes with internet facility.

For faculty: There are 10 computers available in various departments such as administrative block, library. Computer and internet facility is not available off-campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT-infrastructure and associated facilities?

Up gradation demand depends on changes in university syllabuses. Time to time when new subject contents need up-gradation, new systems are purchased and installed accordingly.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (year wise for last four year).

There is no provision made in the annual budget for procurement, up-gradation, deployment & maintenance of the computers & their accessories in the institution. All these things are purchased as per requirement & maintenance is done as per the need.

Detail of items purchased, Cost of repair & maintenance is as follow:

Session	Items Purchased	No. Of Items	Total Cost (Rs.)	Repair & Maintenance Cost (Rs.)	Grand Total (Rs.)
2011-12	UPS(Unitech 6KVA)	1	56,000/-	10,700/-	66,700/-
	Printers			1000/-	1000/-
	Wi-Fi & ETHERNET	116	3,63,800/-		3,63,800/-
	Projectors & Accessories	2	70,000/-		70,000/-
2012-13	Computer Systems	2	40,700/-		40,700/-
	UPS	2	4200/-	10,500/-	14700/-
	Printers	1	16,120/-	1000/-	17,120/-
	Wi-Fi(TP-LINK) & ETHERNET	2	1450/-	400/-	1850/-
2013-14	Computer Systems				
	UPS				
	Printers				

	LCD	3	22,250		66750
	Projectors & Accessories		16706		17706
2014-15	Computer Systems, UPS LCD	5 5 5	1,23,150/-	4000/-	1,27,150/-
	Total				787,876/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The college has two Projectors which the staff can utilize anytime to deliver their lectures. There is 1 room with visual aids equipped with LCD projectors.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching, learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the centre of teaching- learning process and render the role of a facilitator for the teacher.

- The institution has smart room equipped with Smart Boards and Projectors where teachers deliver their lectures.
- The institution has seminar room where students/teachers can deliver presentations.
- The institution after the installation of these technologies facilitates the teacher by organizing demonstration from the source so that the teachers can handle the technologies in a better way for the success of the teaching learning process.
- The institution also facilitates the lab technicians to handle the technical problems.
- The college provides open shelves in library for PG students where they can get the books issued for self-study.
- The institution also suitably enhanced it reprography for the strengthening of teacher learning.
- Language lab has also been setup for the students.

4.3.7 Does the institution avail of the national knowledge network connectivity directly or through the affiliating university? If so, what are the services availed of?

Nil

4.4 Maintenance of Campus Facilities:

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a. Building

b. Furniture

c. Equipment

d. Computers

e. Vehicles

f. Any other

The institution makes available financial resources for maintenance and upkeep of the facilities as per the need / requirement. The maintenance expenditure during the last four sessions is as under:

Particulars	Repair & Maintenance (Rs.)			
	2010-11	**2011-12**	**2012-13**	**2013-14**
Building	217567/-	396943/-	274989/-	191242/-
Furniture	55288/-	700/-	31970/-	8022/-
Equipments	7720/-	1213/-7	6500/-	17645/-
Computers	86350/-	64318/-	144802/-	87744/-
Vehicles	396695/-	427512/-	468622/-	525332/-
Electricity Repair & Maintenance	6143/-	31859/-	84577/-	121827/-
Any Other	33388/-	44146/-	86704/-	85751/-
Total	797008/-	977615/-	1098164/-	1037563/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Before the start of the new session, a review is made by the maintenance committee regarding the maintenance of various components of infrastructure at the campus. A plan is chartered out and required maintenance is made out. Every effort is made to arrange for maintenance through only those sources which possess required expertise and also charge genuinely for it.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Before the commencement of the new academic session, the concerned teacher takes a thorough review of whole infrastructure of the campus to check calibration and take precision measures for the equipments and instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

Things are serviced from time to time whenever problems raised complaint is put in the complaint register and things are sorted out at the earlier.

CRITERIAN V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support:

5.1.1 Does the institution publish its updated prospectus / Handbook annually? If 'yes' what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its prospectus annually. It is a comprehensive public document which contains information about the college, its brief history, its teaching and administrative staff, and eligibility conditions of the affiliating university for taking admission in various programmes and courses as well as subjects offered to the students in the opted courses by the college. In addition to this, the institution gives the details of its meritorious students along with their photographs for the information of students and public. Further, the prospectus of the college gives details of various committees and forums which have been established for conducting various activities of the college in a systematic way.

The prospectus of the college also highlights the academic performance of its meritorious students, prize winners in sports and extra-curricular activities, NCC and NSS. The institution ensures adherence to these rules and regulations.

5.1.2 Specify the type, number and amount of institutional scholarships, freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The institution has made adequate provisions to help the needy and meritorious students through various concessions and scholarships. The types of these concessions and scholarships are given below:

1. SC/ST (Post-Metric) and OBC scholarships

2. Bhai Natha Singh Trust Scholarships.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Around 40 % SC ST students get scholarship from state Government.

 5.1.4 What are specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker section**

Over and above the SC scholarships, OBC scholarships and minority scholarships, the college is providing free books to the students of SC/ST, OBC and economically weaker section. Every year rupees one lakh is distributed among the students of economically weaker section through Bhai Natha Singh Trust scholarships. Facility of depositing fee to the college in installments is also granted to them.

Students with physical disabilities

Classes for the physically disabled students are adjusted on the ground floor in the time table and other needed facilities are given to them as per their requirements from time to time. Personal guidance to such students is given by the faculty members. Keeping in mind the nature of their particular disability, the concerned faculty members ensure that they understand and perform in their examination without any hindrance. They are provided seating in the first row of the class. Help of college supporting staff is available for them during their stay in college.

- **Overseas students**

  The institution is open for all the students belonging to different regions including overseas, but no overseas student has taken admission so far.

- **Students to participate in various competitions/National and International.**

- **Medical assistance to students: health centre, health insurance etc.**

  Whenever the need arises college van takes the students to the Hospital in Goraya.

- **Organizing coaching classes for competitive exams**

  No

- **Skill development (Spoken English, Computer literacy etc.,)**

  The college has setup Language Lab. with the assistance of U.G.C. and also has two well-equipped Computer Labs. With Wi-Fi connectivity for the skill development of the students.

- **Support for "slow learners"**

Special classes are organised and personal attention in regular classes is given to slow learners to boost up their knowledge.

- **Publication of student magazines**

To highlight the performance of the students and to give an account of college activities, the institution publishes its magazine, named "Sang Mehma". It gives an account of various academic, co-curricular and extra-curricular activities carried out during the academic session to fulfill the vision and mission of the institution. It contains the messages of college authorities. This publication is divided into different sections to give an account of the activities of different departments and units. The visits of various dignitaries on the occasion of various functions is highlighted for the information of public. Besides this, the details of shining students, achievers in the sports and extra-curricular activities are also given in the "Sang Mehma".

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and impact of the efforts.

There are specialised courses and diplomas [B.Com, B.C.A., M.Sc. (Computer Science), PGDCA] which are run by college to develop entrepreneurial skills among the students. Various and alternative books are provided by the college library for the preparation of competitive exams. Special lectures are arranged for the students who are weak in spoken English so that their proficiency in communication skills can be strengthened.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

- **Additional academic supports, flexibility in examinations**

- **Special dietary requirement, sports uniform and materials**

- **Any other**

  Students who excel in co-curricular activities are encouraged by arranging extra classes to make up the lost . All material related to game are supplied by the college**.** Each unit has committee which supports these activities. inter departmental and inter college competitions are organised in the college for promoting participation of students in extra-curricular and co-curricular activities such as sports, games, quiz competition, cultural activities etc. They are also promoted through Punjabi Sahit Sabha, Sports Committee also organise such competitions in the college for promoting the above mentioned activities. To compensate the loss of studies due to the participation in youth festival, special classes are arranged for them. Refreshment is also given to the participants of the

youth festivals during the preparation time and rehearsals .For promoting sports, trials are organised to select the players for various sports before the starting of the new session. Selected players are trained by the expert coaches appointed by the college.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET,UGC-NET, SLET, ATE/ CAT /GRE /TOFEL /GMAT /Central /State services, Defence, Civil Services etc.

Although no specific training is provided by the college for various competitive tests i.e. UGC-CSR, NET, SLET, ATE/CAT/TOFEL/GMAT etc. but teachers of PG departments guide and motivate the students for clearing NET on their own level.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)?

The teachers take interest in the overall growth of the students. Academically the students are counseled in Good habits, acquisition of examination skills and overcoming exam fear. If indifference to learning becomes manifest due to poverty, tension at home or maladjustments, personal counseling is done. The students are given guidance while choosing the subjects at the time of admission and guide them to choose their career.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', details on the services provided to help students identify job opportunities and prepare themselves for interview and percentage of students selected during campus interviews by different employers (list of employers and the programmes).

There is no special career counseling cell but the teachers provides guidance to students regarding their career.

5.1.10 Does the institution have a student grievance redressed cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Grievances of students are resolved in tutorial periods and by the teachers on personal level. On the demand of students they are provided with water purifier, Dust Bins at places have been kept in order to maintain cleanliness. Besides the grievance redressed cell listen to the problems from time to time.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has sexual harassment cell which resolves the issues. The members of the cell meet the girls on their personal level and listen to their problems and guide them how to stay safe.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Anti-ragging cell works actively. The members of the cell take regular rounds of the college in the beginning of the session to keep an eye on the activities of students. To control the ragging and maintain discipline, teachers are engaged in their free periods to take regular round of the college campus. Till date, no incident of ragging has been reported so far.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college has various welfare schemes for students. Fee concession is provided to the needy students. Intelligent but students from weaker section are given scholarships under Natha Singh, SC/OBC students are also given scholarships, 19 buses ply on their routes to nearby villages for transportation of the students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contribution for institutional, academic and infrastructure development?

No, the institute has not any registered alumni association.

5.2 Student Progression:

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

The percentage of students progressing to higher education or employment during five batches is as under:

Courses	Departments	2014-15	2013-14	2012-13	2011-12
U.G. to P.G.	Punjabi Dept	9%	----	10%	----
P.G. to M. Phil.		-----	----	-----	----
P.G. to Ph.D.		----	----	----	----
Employed Campus selection Other than campus recruitment		----	----	----	----
U.G. to P.G.	Pol.sci	5%	6%	4%	32%
P.G. to M. Phil.		----	----	----	----
P.G. to Ph.D.		----	----	----	----
Employed Campus selection Other than campus recruitment		----	----	----	----

U.G. to P.G.	Comp.Sci. Dept	23%	48%	50%	35%
P.G. to M. Phil.		----	----	----	----
P.G. to Ph.D.		----	----	----	----
Employed Campus selection Other than campus recruitment		----	----	----	----
U.G. to P.G.	English	6%	6%	2%	5%
P.G. to M. Phil.		----	----	----	----
P.G. to Ph.D.		----	----	----	----
Employed Campus selection Other than campus recruitment		----	----	----	----

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same intuition and that of the colleges of the affiliating university with the city/district.

Given below are the details of the programme wise pass percentage of the college and its comparison with the university pass percentage for the last four years.

S.No.	Programme	ANNUAL						SEMESTER(May Results)							
		2010-11		2011-12		2012-13		2011-12		2012-13		2013-14		2014-2015	
		College	Uni.	College	Uni.	College	Uni.	College	Uni.	College	Uni.	College	Uni.	College	Uni.
1	B.A.I (Sem. I+ II)	85.59	30.87	---	----			92.56	41.53						
2	B.A.II (Sem. III +IV)	90.12	63.99	86	80.63					97	72.46	94.22	--	98.59	--
3	B.A.III (Sem. V + VI)	95.37	71.60	85	80.79					91.66	69.89			100	64.74
4	M.A. (Pbi.) I (Sem. I + II)	100	77.91	----	----			96.42	73.47			100	68.53	100	80.84
5	M.A. (Pbi.) II (Sem. III + IV)	93.75	75.52	100	74.79							94.44	61.67	100	61.24
6.	M.A. (Eng.) I (Sem. I + II)	61.53	57.83									100	81.27	100	39.60
	M.A. (Eng.) II (Sem. III + IV)	58.33	69.22									77.77	51.50	100	32.32
	M.A. (Pol.Sci.) II (Sem. III + IV	88.88	78.50									93.33	52.01		

Program														
)														
M.A. (Pol.Sci.) II (Sem. III + IV)	100	75.81									100	61.68		
PGDOM	89	---												
B.Com (R) I (Sem. I + II)	56.52	46.80											100	60.58
B.Com (R) II (Sem. III + IV)	85	58.56							90	47.5	100	67.72	100	79.37
B.Com (R) III (Sem. V + VI)	71.42	77.63							100	91.68				
B.C.A. I (Sem. I + II)	87.87	41.49											92.3	42.05
B.C.A. II (Sem. I + II)	89	76.50							100	82.24	100	45.40	96.55	76.81
B.C.A. III (Sem. I + II)	100	90.66							100	92.34				
PGDCA	100	---							100	--			100	62.09
M.Sc. (CS) I (Sem. I + II)	88.88	---									100	78.08	100	87.85
M.Sc. (CS) II (Sem. III + IV)	100	80.69									100	--	100	75.36

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The College does not have a sound mechanism to monitor the progression to higher education or employment as its Career and Counselling Cell is in its initial stage. So the progression of students given is only at our own campus.

- On 19-09-14 a meditation (one day) camp was organized by college.
- On 11-04-15 an extension lecture on Human Rights and Humans(UGC sponsored)was delivered by Gurinder Singh Sandhu .
- On 12-09-15 an extension lecture on Personality Development was given by Dr.D.K.Pandey(Director of All World Gayatri Parivar Shanti Kunj Haridwar).

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Those students, who are at the risk of failure and dropout, are helped by addressing their cause of failure or dropout. Those who do not have economic resources are provided with scholarships/ fee concessions by the college. Even the faculty members help them with donation and also arrange books for their studies. The college also arranges special remedial classes to help them in their academics.

5.3 Student Participation and Activities:

5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and programme calendar.

The college offers various Sports and Games to the students in order to make contingents for participation in Guru Nanak Dev University, Amritsar inter-college competitions. These games include Volleyball, Boxing, Kho-kho, discus throw, weight lifting and all the events of Athletics and Track and Field. The students participate in the University Youth Festivals and other Inter-College competitions. The achievements of the college in sports is outstanding.

5.3.2 Furnish the details of major students achievements in co-curricular, extracurricular and cultural activities at different levels: University/ State / Zonal / National / International, etc. for the previous four years.

The college has a long list of glorious achievements not only in inter-zonal youth festival but also at zonal and national events. The achievements are not only confined to sports but to a wide range of extra and co-curricular activities. Our students got second postion in Fulkari and clay Modeling in youth Festival. At inter college competition at doaba college, Jalandhar Giddha of oyr college stood second. In the same competition students got second position in Fancy Dress and third position in installation. College Kho-Kho team won gold medals in 2015-16. Also college boxing team won Silver and bronze medals in last three years and one participant won silver medal in weight –lifting.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

To improve the performance and quality of institutional provisions, the college has not well-defined procedure of getting data and feedback from its students. The outgoing students are asked by senior most teachers, where they are asked to express their views on academics, sports, co-curricular, infrastructure facilities and other aspects of the college. They are also asked to give suggestions for further improvement. The information given is evaluated by principal and suggestions are made for further actions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

To inculcate the creativity in different genres of writing and to create research aptitude in students, the college publishes its magazine 'Sang Mehma'. The selection of the student editors and student sub-editors is made by teacher editor. The students get first-hand information regarding editing and proof reading.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The College has a students' council. The class representative of each class is the member of this council. These class representatives are selected by teacher's in-charge of each class.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

In the beginning of the session after the admissions, various academics and administrative bodies of the institution are formed. Faculty and students are given a representation in them.

a) College has a editorial board of students for the college magazine 'Sang Mehma' to encourage students' creativity.

b) Punjabi Sahit Sabha is the forum of all college students which works under the charge of the senior teachers. Student members of the sabha encourage themselves for the promotion of Punjabi through various events

c) The Computer Science Department also organises different competitions for IT students to develop their skills.

d) NSS bears its responsibility towards social work and makes its student's environment conscious by planting trees and indulging in cleanliness. They also donate blood for noble cause.

e) Guru Gobind Singh study circle is a religious organisation which prepares the students for religious activities by organising different functions.

f) Students grievances committee works through tutorial periods and listens to the problems of students and tries to solve them.

5.3.7 How does the institute network and collaborate with Alumni and former faculty of the institution?

The institution has no formal setup of alumni.

CRITERIAN VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership:

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institutions' distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION:

Guru Nanak Khalsa Girls College Baba Sang Dhesian, a multi- facility, graduate came into existence in 1970 to enlighten the masses through education, particularly those belonging to rural, poor and underprivileged sections of society. The vision of the institution, as visualized by the founders, is to impart quality based education in conventional and professional courses to equip and strengthen the girls with humanistic qualities and professional competence so that they can earn their livelihood with dignity and serve the society as better human beings.

MISSION:

The institution was established with a mission to serve the society with quality education at affordable costs ensuring all round development of the students. From the very beginning, the institution is working on a committed and untiring mission of making education accessible to all especially to underprivileged and weaker sections of the society. The institution aims at channelizing the energy of girls toward creativity, competitiveness, team spirit, service with devolution and dedication through their participation in co-curricular and extra-curricular activities. The vision and mission of the institution is focused on exploring the inner potentials of the students and prepare them to meet contemporary challenges and opportunities. Since the educational institutions are the lighthouses of the society, every effort is made at the college not only to impart education but also to equip the students with humanistic qualities and sharpen their personality so that they become self-sufficient and self-confident, and also take the leading role to improve and make the society progressive. This also is the aim of the institution for future.

6.1.2 What is the role of Top Management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution is run by Guru Nanak Khalsa Girls College Committee (Punjab), which is a registered body under Society Registration Act XXI of 1860 and as amended by Punjab Amendment Act 1957. The Management is run by 5 members executive body, which comprises of renowned persons from political life, industry, education field and representatives of Non Government Organisations (NGOs). The Principal is the executive head of institution. Two senior most teachers are the part of the executive body. Minimum 4-5 meetings of the executive body of the management are called every year and in them the vision and mission of institution is translated into plans and policy framework. The decisions are taken after constructive discussions on various issues concerning higher education. The regulations and guidelines issued by UGC, DPI (colleges) Punjab and affiliating university are complied with in the process of policy formulation.

The Management, Principal and Staff work together as a team to accomplish the vision and mission of the founders and at the same time take suitable appropriate steps keeping in mind the changing scenario of education and its demands/requirements. The decisions taken by the executive committee are implemented by the Principal in the best interest of the institution.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfilment of the stated mission:**

With special focus on the vision and mission of the institution, the Management and Principal along with his team of teaching and non-teaching staff members take timely and most needed steps for the progress of the institution. With collective decisions, the progress of the institution is always given priority by adhering to the rules and regulations of UGC, DPI (colleges) Punjab and GNDU Amritsar.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

The senior members of teaching staff of college meets before the commencement of academic session to chalk out the academic calendar for the session. After this, the Principal goes through the minute details of the academic calendar and comes out with modalities, if any, to give it the last shape and approval. To monitor the progress of the institution, regular meetings of the executive committee, departmental meetings, staff meetings and committee meetings are held.

- **Interaction with stakeholders**

No institution can work without the support of different sections of society. After all an institution is inseparable part of the society itself. To work more effectively, our institution involves Management, principle, staff students and other stakeholders in the policy formulation. The views of the stakeholders are taken in various occasions like college functions etc.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

The college has extension and research activities with surrounding industries such as Ajit newspaper. They help us in traning.

- **Reinforcing the culture of excellence**

Our institution is spear-heading in the promotion of culture of excellence by putting in the best efforts to achieve the best possible honours with its participation in academic, sports, extra-curricular activities, etc. To encourage the meritorious students for better performance, they are given free books. To highlight the rare achievements of meritorious students in sports and extra-curricular events, their names along with their achievements are displayed through electronic and print media. Lifetime achievers are given 'Roll of Honour'. To recognize the achievements of the achievers, they are honoured with different prizes at the Annual Prize Distribution function from the dignitaries. The outstanding students in the field of academics, sports and cultural activities are also honoured on this occasion. All these steps take the college forward on all fronts of education, co-curricular and sports domains leading to transformation of society for better and progressive India.

- **Champion organizational change**

As everyone knows that change is the law of nature; it is also applicable on every educational institution. As far as human nature is concerned, it is understood that change should come for betterment. Change may be at any level, it should bring better results and things than before. So the institution is also a champion for the change that brings betterment in its academic and other activities.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

To achieve the ultimate goal, one has to adopt a systematic procedure. Without proper plans, the desired goals cannot be achieved. In this context when institutions like to grow and scale new heights, they have to undergo the same process. Our institution minutely observes every step. To begin with, broader guidelines in the light of vision and mission of the colleges are drafted in management meetings. For the further execution of the decisions, the Principal issues necessary instructions through circulation of staff notices. In the process of implementation, the cooperation of everyone is sought for the whole hearted involvement and dedication of the staff in the realization and accomplishment of the mission.

6.1.5 Give details of academic leadership provided to the faculty by top management?

The institution believes in the principle of participative management for the timely achievement of its goals and the same is practised in reality. The views of all the office bearers of the management and staff members are regularly taken and the information gathered serves as a strong base for providing academic leadership. Two executive meetings of the management are held every year. These meetings are chaired by the president. The agenda prepared by the principal is presented in the meetings for timely decision-making. The principal prepares the agenda of the meetings on the basis of academic priorities and status of on-going infrastructure projects after thorough discussion. The proposals of academic and other activities are approved by the management after making necessary changes. The appointment of teaching and non-teaching staff members is made on the basis of merit and by following eligibility norms of UGC and GNDU, Amritsar. A selection panel comprising of president, principal and head of concerned department is formed to make appointments. In case of contract posts, the guidelines of the affiliating university are followed in letter and spirit for making appointments. The principal discusses the new academic developments, policy decisions of the Government and regulations on higher education with the management on regular basis. All the office bearers of the management take keen interest in the activities of the college.

6.1.6 How does College groom leadership at various levels?

The institutions functions with the active participation and the involvement of all the members of teaching and non- teaching staff. To run the affairs of the college in a transparent manner, staff members are involved in various committees like purchase committee, building/ construction committee, UGC affairs committee, sports committee, discipline committee cultural committee, students welfare committee, canteen committee etc. The Meetings of these committees are held on regular basis. A senior member of the teaching staff works as Bursar of the college. A staff

secretary is also appointed to discuss the issues of staff with the principal. The senior members of teaching and non- teaching staff members discuss the important issues with the principal and chalk out the course of action for the acceptance of genuine demands keeping in view the concerns of the students and their parents. HODs take faculty meetings and then discuss the issues with the principal. Leadership is also ensured at the students' level through various students' forums such as Punjabi Sahitya Sabha, Guru Gobind Singh Study Circle etc. The various activities are carried out by these forums through their student office bearers and members under the guidance and the supervision of the teacher in-charge and principal. The list of these committees is given in the college prospectus. Even the teaching and non- teaching staff members are free to represent their respective state associations/unions.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Yes, the college delegates authority and provide operational autonomy to different departments and units. The principal is given free hand in all administrative and academic matters. The Heads of the departments look after their respective department under the guidance of the principal. Various academics and other activities are carried out through the conveners of different committees. Special committees are also constituted for organising big functions in the college in which each committee is given a specific duty and role. The members of the staff work as a team for the successful completion of the functions. The purchase of books, IT equipment and infrastructure related materials etc. are undertaken by the members of the staff.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management:

Yes, the college promotes the culture of participative management. The meetings of the management are held to take decisions on various issues. In management meetings principal and two representatives of the teaching staff participate and are evolved in decision making process. In the meetings convened by the principal, the views and suggestions of the staff members are given due consideration and their concrete suggestions are incorporated in decisions. All the activities are undertaken by constituting various committees consisting of the members of teaching and non-teaching staff. These committees are headed by the convenors appointed from the staff. The departments are looked after by departmental heads that run their departments with the co-operation and support of the faculty members.

6.2 Strategy Development and Deployment:

6.2.1 Does the institution have a formally stated quality policy? How it is developed, driven, deployed and reviewed?

Yes, the institution has a formally stated quality policy. There is no formal quality policy.

Various ways and means are worked out to improve the quality of teaching and providing better infrastructural and other facilities to the students. The Principal regularly monitors the performance of teaching and non-teaching staff members and ensures that the actual work is carried out. The members of staff are encouraged to perform to the best of their abilities and capabilities, using available infrastructural facilities for academic excellence particularly for the

enhancement of better teaching learning process. The members of teaching staff are motivated to excel in this respective discipline by participating more in research related activities to enrich their subject knowledge.

6.2.2 Does the institute have a perspective plan for development? If so give the aspects considered for the inclusion in the plan.

Yes, the institution has a perspective plan for development. Following aspects have been considered in the plan by college authorities in the recent past.

1. The institution felt the need to educate the students through new teaching aids. A proposal **of** creating one smart class rooms was prepared and sent to UGC. At present, the institution makes use of this smart class room whenever needed

3. As the need was felt because of power failure time to time on line stabilizer for computer labs and two generators was purchased with the grant from UGC.

4. keeping in mind the security of the students cameras were installed at bdifferent places in the college Campus.

5. In order to provide quality education a projector two photocopier one scanner were purchased with the grant of UGC.

6. The institution feel the need to aware the students regarding rights the college decide to apply it as a subject and course and same was given by UGC from the academic session 2014-15.

7. For the promotion of sports facilities, a need was felt to constitute a indoor sports stadium so that students can channelize their energy in a better way and excel in sports activities.
The proposal was sent to UGC and it has been sanctioned .

8. Teachers were motivated to undertake research activities to update their knowledge which also helped better knowledge deliverance for students

6.2.3 Describe the internal organisational structure and decision making processes.
The institution has a thoroughly laid out organisational structure for accomplishment of its goals and missions.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of The following:

Teaching and Learning
The main thrust area of the college is enhancement of quality in teaching and learning process. The teachers are encouraged to use multiple sources for knowledge enhancement like use of computer and IT related services. They are constantly motivated to present research papers. The rules and regulations set by affiliating university and the State Government are strictly followed for the admission of the students. The college has evolved a system to assess the knowledge and skills of the students. Apart from regular study in opted courses, the students participate in group discussions, seminars, quiz competitions etc. The college has experienced faculty members to guide the students. The books are easily available in the library for the use of staff and students.
Research and Development
The institution has given due weightage to research and development activities. The teachers are motivated to improve their academic qualifications, take part in seminars and conferences and attend refresher courses and training programmes of university and other academic bodies. As a result of constant motivation and support, a handsome number of teachers completed their research degrees like Ph.D. /M. Phils during their active service period . Further, the faculty has provided voluminous research literature in the forms of books, research articles etc. which reveals their keen aptitude for research activities.

Community Engagement

The participation of the community in the activities of the college is given due place in the academic calendar of the college. It is ensured through the participation in Tree Plantation Programmes, Blood Donation Camps, Anti-drug Campaigns, Environment Awareness Drives etc. NCC and NSS activities are also focused to address environmental and cleanliness issues

Human Resource Management

Human Resource Management is ensured through following various healthy principles & practices. The staff selection is done on merit basis following the guidelines of the GNDU. Their potentials and experience are properly utilized for the activities of the college. They are paid regular salaries despite back-tracking of the State Government from funding of higher education. To update their skills and knowledge, they are regularly motivated and sent on training programmes. College gives due recognition and rewards to good employees.

Industry Interaction

As there is no such need according to the syllabus so no efforts are taken in this direction.

6.2.5 How does the head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institutions?

The head of the institution ensures that adequate information is available of the institution as well as its stakeholders and it is must to know the overall standing of the institution as well as of its stakeholders. To have this information, critical self-evaluation is made first regarding students' performance, faculty/ teachers performance, assessment of available infrastructure, university results, teachers growth etc. The feedback is shared with the top management to take remedial steps for the betterment of institution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Two senior most members of the teaching staff are members of College Governing Council who participate in meetings of the management and give their suggestions for the betterment of the institution as a whole. The management interacts with the staff member on various occasions of the college. The staff is involved in various committees constituted in the College like purchase committee, sports committee, building committee etc.

6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions: The resolutions made by management council in the last year are as under:

1. Management Council meeting decided to set up a Sports gymnasium for the promotion of sports.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes what are the efforts made by institution in obtaining autonomy?

Yes, the affiliating university allows the status of autonomy to the affiliated institution but the college has not opted for it so far.

6.2.9 How does the institution ensure the grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promptly better stakeholder relationship?

Before the commencement of academic session, various grievance/redressal committees like anti ragging committee, sexual and women grievance committee, discipline committee etc. are constituted and their formation is given in college prospectus

The grievance redressal mechanism is set up in college. It works at various levels and passes through various stages for final decision. Discipline committee works for maintaining discipline in the campus. The problems of students are given a patience listening by the college and sorted out. A suggestion box has been placed in the library and outside the principal office for the students to give their suggestions. The principal is final authority in settling major issues after taking views of staff members.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

   Nil

6.2.11 Does the institution have a mechanism for analysing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort.

Yes, the institution has evolved a mechanism for analysing students' feedback on the institutional performance. The suggestion boxes and students tutorials help in analysing institution's performance. All the improvement/additions are made as per their positive and constructive suggestions.

6.3 Faculty Empowerment and Strategies:

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The institution makes concrete efforts on regular basis for the enhancement of professional development of its teaching and non-teaching staff. The members of teaching staff are encouraged to attend the general orientation programmes, refresher courses, faculty development programmes, workshops to update and excel in their subjects. They are also advised to be part of academic bodies at the state and national levels. During the last four to five years, the teaching departments also adopted new teaching learning techniques and used extensively smart class room and IT technology for their teaching.

During the last four to five years, the non-teaching department of the college switched to full computerization of administrative and office work. To make the office staff computer savvy, the members of non- teaching staff are provided computer training so that they can perform their duties/ do their work with the help of computers. The use of internet faculty is the need of hour for timely filing of returns and other documents with GNDU Amritsar and State Government. The internet connectivity is extended to all the members of non-teaching staff and they make use of the facility of downloading various circulars, letters of the university and for sending replies through emails.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for roles and responsibility they perform?

The institution adopts the strategy of faculty empowerment through various ways and means. The institution grants duty leaves to the teachers for presenting papers in seminars and attending workshops and faculty development programmes. Seminars are organized in the college from

time to time on various issues such as environment awareness, human rights and stress management and on various subject enrichment initiatives on current topics. In these seminars eminent scholars are invited to give their expert views on various topics. Faculty members are also made part of decision making process at college level.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

For performance appraisal, the college takes self-appraisal performas from the teachers for critical enrichment. The college principal assesses the performance of teachers on the basis of their academic results, feedback from the HOD'S on timely completion of assigned duties.

6.3.4 What is the outcome of the review of performance appraisal reports by the management and major decisions taken? How are they communicated to appropriate stake holders?

The principal discusses the performance of the members of the teaching and non-teaching staff with the management on regular basis and especially at the end of academic session as well as before making fresh appointments for the next academic session. The management and principal come out with some concrete points which need to be implemented. The non-performers are not considered for re-appointment. The employees who could not do justice with their duty are personally called by the authorities and they are asked to do work with full dedication and devotion. They are given a chance to improve and do better than before. The members of staff who have impressed the authorities with good results and better performances are rewarded with increase in their salary and recognition by way of awards and other incentives.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in last four years?

There are many welfare schemes which are listed below:

- Contributory PF scheme.
- Well-furnished staff room.
- Free transport facility for female teachers.
- The facility of maternity leave and casual leave for the member of teaching and non-teaching staff.
- Facility of loans from provident fund is also extended to the staff.
- Facility of advance against salaries in case of "emergency" is provided to the staff.
- Facility of duty leave for participation in academic and other duties.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

Various measures are taken by the institution for attracting and retaining eminent faculty.

- Healthy and friendly work environment is created.
- Better salary is offered.
- Experienced teachers with good academic records approached to serve the institution.

6.4 Financial Management and Resource Mobilization:

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The financial resources of the institution are managed following sound and widely accepted accounting principles and practices. The whole office is computerized with internet connectivity. The institution has adopted the system of computerised recording of cash receipts. Payments are made through cheques, except payments up to Rs. 5000 which are made through imprest system. Only authorized persons, as per GNDU/UGC/DPI (Colleges) norms, sign the cheques.

The institution prepares budgets for effective and efficient management of its resources. The Principal, in consultation with the management, makes need based allocation of expenditure for the all-round development of college. The recurring expenses are sanctioned at the level of principal whereas in case of non-recurring expenses (capital expenditure), necessary approval of the management is obtained. Purchases are made by the duly constituted purchase committees. Before the placement of purchase order, quotations are demanded from at least three suppliers. The orders are placed to the suppliers who offered to supply the item at the lowest price within the time frame without compromising the quality. Purchase bills are certified by the members of purchase committee. Payments are attested by the Bursar and passed by the Principal. All payments are supported by the vouchers. Following main three accounts/statements are prepared under double entry system.

- Receipts and Payments account
- Income and Expenditure account
- Balance sheet

All the accounts are audited by an external auditor, who is a qualified chartered accountant and who visits the college on regular basis for useful interaction with the accounting staff.

6.4.2 What are the institutional mechanism for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The accounts of the college are audited by an external auditor, who is qualified chartered accountant, appointed by the management for a specific period. He completes his audit assignment in two phases, first after six months and then immediately after completion of the financial year. All the accounting statements are certified by the auditor.

The institution is covered under the 95% Grant-in-aid Scheme of the Punjab Government which also conducts audit of its expenditure The last audit was conducted in 2014. There were no major audit objections.

6.4.3 What are the major sources of institutional receipts/funding and how is deficit managed? Provide audited income and expenditure statement of academic and administrative activities of previous four years and reserve fund/corpus available with institutions, if any.

The major sources of funding the college activities are as follows;

- Fees collected from the students.
- Grants received from State Government under 95% Grant-in-Aid Scheme.

- Various Grants received from UGC.
- Development grants received from MLAs/ MPs ,of and on, under local area development Schemes.
- Public donations
- Sundry receipts (canteen contract amount and fines etc.)

Management of deficit:

The college receives 95% of the deficit grant from State Government for the posts covered under Grant-in-Aid Scheme. The remaining 5% is contributed by the college. The salaries to adhoc and contractual staff are paid from college sources.

Income and Expenditure statement for the preceding four years is given below:

Particulars	2011-12	2012-13	2013-14
A. Incomes (in `)	35561518.42	54128605.56	49293609.00
B. Expenditures(in `)	32299370.33	53105607.17	49907387.02
Academic activities			
Administrative activities			

Reserve funds – Following reserve funds are available with the college for the preceding three years.

Financial years	Reserve funds(in `)
2011-12	643887
2012-13	643887
2013-14	-

6.4.4 Give details on the efforts made by the institution in securing additional funding and utilization the same (if any).

The institution makes efforts to raise additional resources for college funding on continuous basis.

1. To create necessary infrastructure in the college, the help of UGC is sought.

2. Scholarships to the meritorious and needy students are arranged with the help of Bhai Natha SinghTrust scheme.

6.5 Internal Quality Assurance system (IQAS):

6.5.1 Internal Quality Assurance Cell (IQAC)

(a) has the institution established an Internal Quality Assurance Cell (IQAC)? if 'yes', what is intuitional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

    No

6.5.2 Does the institution undertake academic audit or other external review of academic provision? If yes how are the outcomes used to improve the institutional activities?

Yes, the institution undertakes academic audit of its academic activities through various ways. The institution reviews its academic achievements by comparing the results of different classes

the pass percentages of affiliating university. A special inspection is conducted by the team of experts of university at the time of introduction of new course or subjects.

6.5.3 How are the internal quality assurance mechanism aligned with requirements of the relevant external quality assurance agencies/regulatory authorities?

The GNDU Amritsar, DPI (colleges) Punjab and UGC are the external quality assurance bodies. The institution, being and affiliated college of GNDU Amritsar, follows the relevant provisions of university calendar which are applicable on the institution. Various academic and administrative activities are carried out in compliance with rules and guidelines issued by the affiliating university and DPI (colleges) Punjab. The guidelines issued by UGC for the affiliated colleges regarding qualifications, eligibility conditions, appointment of teachers, utilization of various grants etc. are followed in letter and spirit besides this the decisions of the court are implemented in totality

6.5.4 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of structure, methodologies of operations and outcome?

The institution has a thoroughly planned set mechanism to monitor the outcome of teaching learning process. Various systems in place are given below:

1. The attendance of students is taken by every teacher and the same is submitted in the college on daily basis for useful purposes.

2. Class tests are conducted by the teachers on regular basis to assess the performance of students.

3. MSTs (Mid Semester Tests) are conducted to evaluate the teaching learning process and to judge the level of preparation of the students for university exams.

4. Tutorials are conducted for useful interaction with students as a help in clearing their doubts on various topics and also to get a feedback from the students on the adequacy of teaching learning arrangements made by the college.

5. Lab hours are fixed and the attendance of students is compulsory for lab period.

6. Remedial classes for weak students are arranged.

6.5.5 How does the institution communicate its quality assurance policies, mechanism and outcome to various internal and external stakeholders?

The institution has developed the mechanism to communicate its quality assurance policies to various internal and external stakeholders. The various points in this respect are given below:

1. The necessary information to the students is provided through college prospectus and students notices.

2. The college magazine "Sang Mehma" gives an account of various academic, co-curricular and extra -curricular activities performed during a particular period for the information of various internal and external stakeholders.

3. The college website throw light on various events and highlight the achievements of the students in different spheres.

4. The Principal keeps the management informed about various activities on regular basis. The status of on-going infrastructure projects and proposals in pipeline are brought into the notice of management by the principal in formal and informal meetings.

5. The institution also communicates with the parents of students with all old students at functions of college.

CRITERIA VII: INNOVATION AND BEST PRACTICES

7.1 Environment Consciousness:

7.1.1 Does the institute conduct a Green Audit of its campus and facilities?

Environment consciousness is enshrined in the mission of the college and tree plantation is the concern of the institute, to maintain the pristine purity and beauty of the college and to provide a congenial atmosphere for the academic and non-academic pursuits. To promote tree plantation and make the students environment conscious Van Mahautsav is organised every year in the college campus in collaboration with Rotary Club, Goraya.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Initiatives taken by the college to make the campus eco-friendly are as under:

Energy Conservation: Minimum consumption of energy is the saving factor of energy conservation in the campus. The notices of prominent places educate and help to prevent wastage of energy.

Use of renewable Energy: Though the college does not have any solar system but there is one solar cooker in home science lab. The students were given a lecture on the use of renewable energy. Education in this respect can bring positive awareness and required change in this regard.

Water Harvesting: Students who are basically of rural background are educated in this context to save rain water for irrigation and domestic use.

Efforts for Carbon Neutrality: Proper measures have been taken to reduce carbon emission to keep the campus, pollution free and uncontaminated. Car-pooling or share auto system is used by staff and students, as transport and conveyance. Planting a variety of trees has contributed to carbon neutrality in the campus.

Plantation: The green ambience of the college is largely due to tree plantation. There are various kinds of trees on the campus. Trees have nearly covered half of the college area. They help to maintain the eco-system. Special care is taken that saplings planted are nurtured carefully and properly so that they grow and become useful trees.

Hazardous Waste Management: 'Plastic Free Zone Campaign' has brought down the usage of plastic. To make the students aware regarding the plastics, Posters have been displayed at different places in the campus.

E-waste Management: Electronic goods are put to optimum use. The minor repairs are set right by the staff and laboratory assistants and major repairs are done by the professional technicians/ service providers to make them re-useable. UPS batteries are recharged / Repaired/ Exchanged by the suppliers.

Any Other: The creation of an eco-friendly atmosphere is a remarkable mission of the college. Giving training in nature conservation by EVS teachers, giving awareness about deforestation and global warming and environment protection.

7.2 Innovations:

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college?

Innovations made in academics and related activities have helped in the progress of the college considerably. The details of these innovations are given below:

a) Strengthening of Teaching Learning Resources at the Campus: In order to strengthen the Teaching Learning Resources at the campus, Two LCD projectors were introduced to make the students use the latest technology. New books have been added in the library.

b) Establishment of indoor Sports stadium at the College: Efforts are being made to complete the project at the earliest.

d) Strengthening of Students' Facilities: Three transport buses are added which brings the students from nearby villages. Two generators one photocopier were purchased for the convenience of students. Even the students are also encouraged to undertake projects / assignments.

7.3 Best Practices:

7.3.1 Elaborate any two best practices, which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college.

(I) 1. Title of the Practice: Strengthening of Teaching Learning-aids.

2. Goal: The College wants its students to compete on global level. New teaching aids are introduced in the college to assess competency of students and focus on expected skills required from future professionals. The idea is to lay emphasis on the need of continuous and sustained development of students.To cater the demand of on-growing strength a well-stocked central library having the seating capacity of 100 students has been built.

3. Context: Present day colleges face enormous challenges and students of today are expected to acquire certain skills and competencies during their study period. Continuous updating of technology is very essential for them. The students are exposed to classroom instructions and research as a part of their curriculum. The college has tried to nurture research by strengthening infrastructure facilities in library and laboratories.

4. The Practice:The college has one seminar room with multi-media facilities where students/ teachers can deliver presentations. There are 40 exclusive computers in Computer Lab. - I for under graduate classes and 20 computers in Lab. - II for PG classes with internet facility. Time to time up-gradation, new systems are purchased and installed according to the need. A Language Lab. was also established to improve the communication skills of students. Two Projectors are Also also available.

5. Evidence of Success: Strengthening of teaching learning resources are enabling dramatic changes in education, content, delivery and accessibility and the success of our efforts speaks in the shape of students' performance. It has facilitated the exponential growth of knowledge. It has become as a way to improve communication, learning and the mastery of instructional material. It has also demonstrated the ability to improve efficiency and effectiveness in education system. It has helped the students and they have shown better results and performance in classroom interactions and presentations of seminars. Their learning interests and analytical skills are improving considerably.

6. Problems encountered and Resources required: The main problem encountered while strengthening the teaching learning resources was of finance. But this problem was solved with the Assistance of U**.**G.C. aids.

2. For the convenience and safety of students cement benches in lawns were placed. Students had to sit on the grass no of times different source of insects were seen. There was always a danger for the students. Around 10 benches have been placed in the ground keeping in view the safety of the students. More than 10 cameras have been installed in the campus.

3. During power failure students was unable to do the work in computer labs so one online stabilizer which could run 20 computers has been purchased for the convenience.

Contact Details:

Name of the Principal : Mrs. Anand Sood (officiating Principal)
Name of the Institution : Guru Nanak Khalsa Girls College, Baba Sang Dhesian
City : Goraya
Pin Code : 144409
Accredited Status : First Circle
Work Phone : 01826-268146, 270214 **Fax:** 01826-268755
Website : www.gnkgcbabasangdhesian.org
Email : gn_khalsa@rediffmail.com
Mobile: 99148-38186

EVALUATION REPORT OF THE DEPARTMENTS

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: **Department of Computer Science and Application**
2. Year of Establishment: 2005
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,
   Integrated Masters; Integrated Ph.D., etc.)

Under Graduate	Post Graduate	Diploma Course
BCA	M.SC(CS)	PGDCA

4. Names of Interdisciplinary courses and the departments/units involved:

Programme	Course	Units	Departments
BCA-SI	Communication skills	1	English
	Mathematics	1	Math
	Punjabi	1	Punjabi
BCA-SII	Communication skills	1	English
	Punjabi	1	Punjabi
M.Sc(cs).- SI	Discrete Structure	1	Math

5. Annual/ semester/choice based credit system (Programme wise)

   BCA,PGDCA,M.SC(Computer Science) are under Semester System

6. Participation of the department in the courses offered by other departments

Sr.No	Course	Concerned Department	Subject
1.	B.Com. (PC)	Commerce	Computer Fundamental
2.	B.A	Arts	Computer Application(vocational)
3.	B.A	Arts	Computer Application(vocational)
4.	B.A	Arts	Computer Application(vocational)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.
   NA

8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Assistant Professors	3	2
Assistant Professor On adhoc	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No.of Ph.D Students guided for Last the last 4 years
1.	Ms. Kavita Rani	M.TECH(CS)	Assistant Professor	------	10 Years	------
2.	Ms.Renu Claire	M.TECH(IT)	Assistant Professor	Data Base Management System, Data Structure	6Years	------
3.	Ms.Gurpreet Kaur	M.TECH(CS)	On Adhoc Basis	------	4Years	------
4.	Ms.Satveer Kaur	M.sc(CS)	On Adhoc Basis	------	5Years	------
5.	Ms.Sukhwinder Kaur	M.sc(CS)	On Adhoc Basis	------	4Years	------
6.	Ms.Heena	MCA	On Adhoc Basis	------	------	------
7.	Ms.Lovepreet Kaur	MCA	On Adhoc Basis	------	------	------

11.List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise)

PROGRAMME	Percentage of lectures Delivered	PROGRAMME	Percentage of Practical Classes
BCA	100	BCA	100
PGDCA	100	PGDCA	100
M.sc(CS)	50	M.sc(CS)	50

13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	BCA Ist year	25	02	25:2
2.	BCA IInd year	36	03	36:3
3.	BCA IIIrd year	22	04	22:4
4.	PGDCA	14	04	14:4
5.	M.sc(CS) Ist Year	11	02	11:2
6.	M.sc(CS) Ist Year	21	02	21:2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Academic Support Staff	Sanctioned	Filled
Lab Technicion	1	NIL
Lab Assitant	1	NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Kavita Rani	PG
2.	Ms.Renu Claire	PG
3.	Ms.Gurpreet Kaur	PG
4.	Ms.Satveer Kaur	PG
5.	Ms.Sukhwinder Kaur	PG
6.	Ms.Heena	PG
7.	Ms.Lovepreet Kaur	PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:NIL
18. Research Centre /facility recognized by the University:NIL
19. Publications:

Name	Title of the Paper	Publisher	Type Of Journal	Publication Detail	ISSN Number
Ms.Renu Claire	Security online shopping by use of voice ordering	Conference on emerging trends in information technology	National	28th august 2010	
	Investigation of ultra wide band in networks in international conference	conference on "recent advances in electronic and computer engineering	International	17-18 december, 2011	
	Honeypot technology as security measure	"Emerging Trends in Computing and Information Technology"	National	5th March, 2011	

20. Areas of consultancy and income generated:
- Consultancy Services Offered by the Dept. (Not measured in Monetary Terms)
- College website is maintained by Dept. of Computer Science
- Support to Inter departmental activities for various events and functions.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards: NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding: NIL
26.   Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Msc Sem II	10	08	F	100
Msc. Sem IV	08	08	F	100
B.C.A. I	42	41	F	100
B.C.A. II	29	29	F	100
B.C.A. III	16	16	F	100

  *M = Male   *F = Female

Session 2012 (Dec)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Msc Sem I	15	15	F	100
Msc. Sem III	07	07	F	100
B.C.A. I Sem	45	44	F	100
P.G.D.C.A Sem I	15	15	F	100

Session 2013-14(April)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Msc. Sem II	22	22	F	100
Msc. Sem IV	15	15	F	100
B.C.A.Sem II	43	43	F	94.23
B.C.A.Sem IV	22	22	F	100
B.C.A.III	32	32	F	100
P.G.D.C.A Sem II	15	15	F	100

Session 2014-15(Dec.)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Msc Sem I	11	11	F	100
Msc. Sem III	21	21	F	100
B.C.A.Sem I	27	27	F	100
B.C.A.Sem III	36	36	F	100
B.C.A.Sem V	28	28	F	100
P.G.D.C.A Sem I	14	14	F	100

Session 2014-15(May)

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Msc. Sem II	11	11	F	100
Msc. Sem IV	21	21	F	100
B.C.A.Sem II	25	25	F	100
B.C.A.Sem IV	36	36	F	100
B.C.A. Sem VI	22	22	F	100
P.G.D.C.A Sem II	14	14	F	100

25. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.C.A.	100	N.A.	N.A.
P.G.D.C.A	100	N.A.	N.A.
Msc.(C.S.)	100	N.A.	N.A.

26. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc : NIL

27. Student progression

Student progression	Against % enrolled
UG to PG	09
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	No Feedback
Entrepreneurship/Self-employment	Nil

28. Details of Infrastructural facilities
    a) Library : No. of books   1,012
    b) Internet facilities for Staff & Students
       • There is a separate section in computer lab with 10 computers with internet facility for students.
       • There is a Wi-Fi internet facility available exclusively for faculty members.
    c) Class rooms with ICT facility
    d) Laboratories: Five labs equipped with 50 computers, One LCD projector, one Smart Class Room.
29. Number of students receiving financial assistance from college, university, government or other agencies:Information Given in (**Annexure 1).**
30. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts: NIL
31. Teaching methods adopted to improve student learning
    1. Use of smart class rooms and audio, visual aids.
    2. Group discussions.
    3. Project/Seminars
    4. Assignments
    5. Delivery of E-content
32. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals
33. SWOC analysis of the department and Future plans.

Strength:

The department has well qualified and experienced staff to guide the students to a bright future and career in IT field. The department gives special attention to academically weak students so as to

bring them at par with the rest by providing them remedial courses. Students can use E-Content Resources. Department level competitions like Paper Presentation, IT Quiz are organized.

Weakness:

The most important aspect of student education is to enable the students to get them placed on completion of her degree. Therefore, the department aims to improve upon our placement record.

Opportunities:

1. Lots of Industry/Employability Opportunities
- IT Sector Banking / Insurance/Securities Sector
- Hospital Management Office Management
- Public sector Companies Front Office
- Teaching Entrepreneurs
2. Highly multi disciplinary in nature
3. Supportive for the basic research orient work

Challenges: Since technology is growing at rapid pace and very expensive therefore, it is very difficult to keep updated with the latest technologies and advancement.

1. Name of the department: **Journalism and Mass Communication**
2. Year of Establishment: 2008
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

   Undergraduate - Journalism and Mass Communication as a subject-2008 onwards.
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise) :Semester System
6. Participation of the department in the courses offered by other departments NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Asst. Professors on Adhoc Basis	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Amarpreet Kaur	M.A(JMC)	On Adhoc Basis	--	7	--

11. List of senior visiting faculty:NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:100%
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	17	1	17:1
2.	B.A IInd year	6	1	6:1
3.	B.A IIIrd year	11	1	11:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Amarpreet Kaur	PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. Publications: NIL
20. Areas of consultancy and income generated
21. Faculty as members in
   a) National committees b) International Committees c) Editorial Boards…:NIL
22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme 100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department:Nil
25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL
26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	12	12	F	100
B.A IInd year	16	16	F	100
B.A IIIrd year	10	10	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	15	15	F	100
B.A IInd year	12	12	F	100

B.A IIIrd year	16	16	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	07	07	F	100
B.A IInd year	12	12	F	100
B.A IIIrd year	10	10	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	17	17	F	100
B.A IInd year	06	06	F	100
B.A IIIrd year	11	11	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL
29. Student progression: Course is up to U.G level.
30. Details of Infrastructural facilities:
    a) Library: Yes, No. of books: 209
    b) Internet facilities for Staff & Students: Yes
    c) Class rooms with ICT facility: No
    d) Laboratories: No
31. Number of students receiving financial assistance from college, university,

government or other agencies: Information Given in (**Annexure 1).**

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None

33. Teaching methods adopted to improve student learning:
- Use of Internet
- In-House Projects
- Seminars
- Class-room Discussion
- Projects
- Visit to Newspaper office

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nill

35. SWOC analysis of the department and Future plan

1. Name of the department: **Environment Studies**
2. Year of Establishment: 2007
3. Names of Programmes / Courses offered: EVS as a subject in UG classes
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Number of Teaching posts

Post	Sanctioned	Filled
Asst. Professors on Adhoc Basis	1	1

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Amarpreet Kaur	M.A(JMC)	Assistant Professor on Adhoc Basis	------	7 Years	------
Ms.Ramandeep Kaur	M.A(History), M.Phil	Adhoc Lecturer	Guru Hargobind's Relations with	4 Years	------

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%
8. Student -Teacher Ratio (programme wise):
9. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Amarpreet Kaur	M.A(JMC)
2.	Ms.Ramandeep Kaur	M.Phil

10. Student projects:Nil
11. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A IInd year	189	189	F	100

B.Com IInd year	12	12	F	100
B.C.A IInd year	29	29	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A IInd year	234	231	F	100
B.Com IInd year	32	30	F	100
B.C.A IInd year	34	32	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A IInd year	304	07	F	100
B.Com IInd year	67	61	F	100
B.C.A IInd year	30	28	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A IInd year	238	238	F	100
B.Com IInd year	31	31	F	100
B.C.A IInd year	55	46	F	100

12.	Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A IInd year	100	NA	NA
B.Com IInd year	100	NA	NA

B.C.A IInd year	100	NA	NA

13. Student progression: Course is up to U.G level.

14. Number of students receiving financial assistance from college, university,government or other agencies: Information availble in Annexure 1.

1. Name of the department: **Department of Commerce**
2. Year of Establishment: 2006
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,
   Integrated Masters; Integrated Ph.D., etc.)

Under Graduate	Duration
B.com	3 Years (Six Semester)

4. Names of Interdisciplinary courses and the departments/units involved:

Course	Departments Involved
B.com(Reg)	English, Punjabi, Computer Science

5. Annual/ semester/choice based credit system (Programme wise):
   Semester System from session 2012-13 onwards
6. Participation of the department in the courses offered by other departments:NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last the last 4 years
1.	Ms.Navneet Kaur	M.Com	On Adhoc Basis	Finance	1Year	--
2.	Ms.Sharnjit Kaur	M.Com	On Adhoc Basis	Finance	3 Months	--
3.	Ms.Harpreet Kaur	M.Com,M.phil	On Adhoc Basis	Finance	3 Months	--

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
    by temporary faculty:100%
13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.Com Ist year	13	1	13:1
2.	B.Com IInd year	10	1	10:1
3.	B.Com IIIrd year	10	1	10:1

15.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Navneet Kaur	PG
2.	Ms.Sharnjit Kaur	PG
3.	Ms.Harpreet Kaur	M.Phil

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL

18.   Research Centre /facility recognized by the University: NIL

19.   **Publications**

Details of Papers of Faculty Members Published in Edited Books with ISBN Number, Publication of Research Papers of Faculty Members Published in Journals by Faculty Members

Name	Title of the Paper	Publisher	Type Of Journal	Publication Detail	ISSN Number
Ms.Harpreet Kaur	Behaviour Of Gowd towards investment avenues and analytical study on Rural Women	IRACST	International	Vol.4 No.4 August 2015	2319-2828
Ms.Harpreet Kaur	Levaraging Business Model Innovations	Case Center U.K		Case Study	

Name	Subject	Title of the Book	Title of the Paper	Publisher	Year of Publication	ISBN Number
Ms.Harpreet Kaur	Commerce	Strategies for Global Competitiveness and Economic Growth	Role Of Microcredit in Rural Women Empowerment An Empirical Study In Jalandhar District, Punjab	Excel Books Private Limited	2015	978-81-8323-141-1
Ms.Harpreet Kaur	Commerce	Strategies for Global Competitiveness and Economic Growth	The Impact Of Financial Literacy On Rural Women Investment Behaviour	Excel Books Private Limited	2015	978-81-8323-141-1

20.   Areas of consultancy and income generated: NIL

21.   Faculty as members in a)National committees b) International Committees c) Editorial Boards…NIL

22.   Student projects:Nil

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25.   Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26.   Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.Com Ist year	38	38	F	100
B.Com IInd year	12	12	F	100
B.Com IIIrd year	17	17	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
BCom Ist year	34	34	F	100
B.Com IInd year	32	30	F	100
B.Com IIIrd year	16	16	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
BCom Ist year	34	34	F	100
B.Com IInd year	32	31	F	100
B.Com IIIrd year	29	29	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
BCom Ist year	51	51	F	100
B.Com IInd year	32	32	F	100
B.Com IIIrd year	31	31	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com Ist	100%	--	--
B.Com IInd	100%	--	--
B.Com IIIrd	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression: Course is up to UG level.
30. Details of Infrastructural facilities:
    a) Library: 416 Books are available
    in main library
    b) Internet facilities for Staff & Students: Yes
    c) Class rooms with ICT facility: NO
    d) Laboratories: NO
31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL
33. Teaching methods adopted to improve student learning
    - Use of internet.
    - Group discussions.
    - Project/Seminars
    - Assignments
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals
35. SWOC analysis of the department and Future plans

Strengths:

1. To give best and upto date knowledge to students, the department has experienced and qualified staff.
2. Meritorious & Needy students are given free books from Book Bank maintained by Commerce Department.
3. To enhance the knowledge of students, extension lectures by eminent resource persons are organised by our department from time to time.
4. Industrial & Educational visits are organised by Commerce Department to give practical knowledge to the students.
5. For grooming & personality development, special efforts are being made by teachers.
6. We are providing education to students of rural & financially weaker sections of Society at affordable cost.
7. Scholarships are provided to needy & Meritorious Students.

Weakness:

1. As the department has shown splendid growth in terms of increase in the number of students and academic performance over the last five years, we face shortage in the existing infrastructure.

Opportunities:

1. As the economy is fastly changing due to change in global and domestic environment, the Business Industry & Commerce have more opportunities. The areas of Banking, Insurance and Capital market can further be explored as industry requires more skilled personnel possessing requisites knowledge of these areas. In order provide skilled & qualified work force, Add on Courses on Banking, Insurance, Marketing, Capital market & Taxation can be introduced.

2. We foresee more opportunities for providing better educational facilities to students coming from rural and backward areas.

Challenges:

1. The primary challenge before the department is to maintain the strength of department and also to maintain the rising graph of growth.

2. As academic performance of commerce students is very impressive, it's a challenge for us to keep the same momentum with more distinctions and university merits.

3. As the rural areas students have less exposure to industry and business opportunities, we groom them so as to enable them to get good job.

1. Name of the department: **Religious Studies**
2. Year of Establishment: 1969
3. Names of Programmes / Courses offered: Religious Studies as a subject in UG classes
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	1	1

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Ramandeep Kaur	M.A,M.Phil	Adhoc Lecturer		4 Years	

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%
8. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Ramandeep Kaur	M.Phil

10. Student profile programme/course wise:

   Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	42	42	F	100
B.A IInd year	54	54	F	100
B.A IIIrd year	82	82	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	35	35	F	100
B.A IInd year	43	43	F	100
B.A IIIrd year	53	53	F	100

12.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

13.   Student progression: Course is up to U.G level.
14.   Student Teacher Ratio (Programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	35	01	35:1
2.	B.A IInd year	43	01	43:1
3.	B.A IIIrd year	53	01	53:1

15.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL
16.   Student progression: Course is up to UG level.
17.   Details of Infrastructural facilities:
   a) Library: No of Books:867
   b)   Internet facilities for Staff & Students: NO
   c) Class rooms with ICT facility: NO
    d) Laboratories: NO

18. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

19. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

20. Teaching methods adopted to improve student learning
    - Group discussions.
    - Project/Seminars
    - Assignments

21. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals

1. Name of the department: **Hindi**
2. Year of Establishment: 1970
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

   Masters; Integrated Ph.D., etc.): Hindi as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual / semester/choice based credit system (programme wise) : Semester System
6. Participation of the department in the courses offered by other departments: NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
   NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	**1**	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.
    /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for
Ms.Vandana	M.A (Hindi),B.ED	Adhoc Lecturer	--	--	--

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programme wise)
    by temporary faculty: 100%
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	8	01	8:1
2.	B.A IInd year	7	01	7:1
3.	B.A IIIrd year	13	01	13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and
    filled: NIL

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15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Vandana	M.A (Hindi), B.ED

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL

18. Research Centre /facility recognized by the University: NIL

19. Publications: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….: NIL

22. Student projects: NIL

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	10	10	F	100%
B.A IInd year	15	15	F	100%
B.A IIIrd year	12	12	F	100%

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	16	16	F	100
B.A IInd year	10	10	F	100
B.A IIIrd year	14	14	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	11	11	F	100
B.A IInd year	13	13	F	100
B.A IIIrd year	11	11	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	8	8	F	100
B.A IInd year	7	7	F	100
B.A IIIrd year	13	13	F	100

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29.   Student progression: Course is up to U.G level.

30.   Details of Infrastructural facilities:
   a) Library: Yes, No. of Books:2397
   b)   Internet facilities for Staff & Students: No
   c) Class rooms with ICT facility: No
    d) Laboratories: No

31.   Number of students receiving financial assistance from college, university,

government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops /

seminar) with external experts: None

33. Teaching methods adopted to improve student learning:

- Seminars
- Class-room Discussion
- Projects

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

35. SWOC analysis of the department and Future plan

Strengths:-

1. Weekly tests are given to the students.

2. Group discussion in class.

Weakness:

1. Less strength due to lack of interest of the students in this language.

2. Being from rural background the students prefer studying traditional subjects

3. Spelling mistakes due to second language

Opportunities

1. Good number of books is available in the library to read.

Challenges:

1. To make the students learn Hindi as national language.

1. Name of the department**: Economics**
2. Year of Establishment: 1970
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Economics as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise) :Semester System
6. Participation of the department in the courses offered by other departments

Class	Subject
B.comIInd	Business Economy
B.com IIIrd	Indian Economy

7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons Nil
9. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Gursharan Kaur	M.A Economics	Adhoc Lecturer		2 Year	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 100%
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No. of Students	No. of Teachers	Ratio
1.	B.A Ist year	21	01	21:1
2.	B.A IInd year	25	01	25:1
3.	B.A IIIrd year	27	01	27:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NIL
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Gursharan Kaur	M.A Economics

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. Publications: NIL
20. Areas of consultancy and income generated: NIL
21. Faculty as members in
    a) National committees b) International Committees c) Editorial Boards….: NIL
22. Student projects: Nil
23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL
26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	35	35	F	100
B.A IInd year	40	40	F	100
B.A IIIrd year	14	14	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	34	34	F	100
B.A IInd year	40	40	F	100
B.A IIIrd year	27	27	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	29	29	F	100
B.A IInd year	27	27	F	100
B.A IIIrd year	42	42	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	21	21	F	100
B.A IInd year	25	25	F	100
B.A IIIrd year	27	27	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression: Course is up to U.G level.

30. Details of Infrastructural facilities:
    a) Library: Yes, No. of Books:514
    b)   Internet facilities for Staff & Students: No
    c) Class rooms with ICT facility: No
     d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops /

seminar) with external experts: None

33. Teaching methods adopted to improve student learning:
- Seminars
- Class-room Discussion
- Projects

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

1. Name of the department: **Department of History**
2. Year of Establishment: 1970
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,Integrated Masters; Integrated Ph.D., etc.) : History as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved:NIL
5. Annual/ semester/choice based credit system (Programme wise):
   Semester System from session 2012-13 onwards
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last the last
1.	Ms.Ramandeep Kaur	M.A(History), M.Phil	Adhoc Lecturer	Guru Hargobind's Relations with the	4 Years	-----

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:100%
13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No. of Students	No. of Teachers	Ratio
1.	B.A Ist year	119	1	119:1
2.	B.A IInd year	60	1	60:1
3.	B.A IIIrd year	85	1	85:1

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Ramandeep Kaur	M.A History,M.phil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:NIL
18. Research Centre /facility recognized by the University:NIL
19. Publications: NIL
20. Areas of consultancy and income generated: NIL
21. Faculty as members in a) National committees b) International Committees c) Editorial
Boards…:NIL
22. Student projects:Nil
23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL
26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	71	38	F	100
B.A IInd year	58	58	F	100
B.A IIIrd year	42	42	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	109	109	F	100
B.A IInd year	73	73	F	100
B.A IIIrd year	62	62	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	64	64	F	100
B.A IInd year	85	85	F	100
B.A IIIrd year	74	74	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	119	119	F	100
B.A IInd year	60	60	F	100
B.A IIIrd year	85	85	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100%	--	--
B.A IInd year	100%	--	--
B.A IIIrd year	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression: Course is up to UG level.

30. Details of Infrastructural facilities:
    a) Library: No. of Books:1234
    b) Internet facilities for Staff & Students: NO
    c) Class rooms with ICT facility: NO
    d) Laboratories: NO

31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning
    1. Class discussions.
    2. Project/Seminars
    3. Assignments
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
    Students are part of NSS, NCC and Youth festivals
35. SWOC analysis of the department and Future plans

1. Name of the department: **Department of English**
2. Year of Establishment:

Course	Year
Undergraduation	1969-70
Postgraduation	2006

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,Integrated Masters; Integrated Ph.D., etc.) :

Under graduation	B.A I,II,III	General English, Elective English, Functional English
	B.com Ist	Communication Skills
	BCA Ist	Communication Skills
Post graduation	M.A (English)	

4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (Programme wise):
     Semester System from session 2012-13 onwards
6. Participation of the department in the courses offered by other departments :

B.A I,II,III	General English, Elective English, Functional English	Arts Department
B.com Ist	Communication Skills	Commerce Department
BCA Ist	Communication Skills	Computer Department

7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Associate Professor	5	3
Assistance Professor		
On Adhoc Basis		

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last the
1.	Mrs.Anand Sood	M.A, M.Phil	Associate Professor		32Years	
2.	Mrs. Reeti Mangoch	M.A, M.Phil	Associate Professor		21Years	
3.	Dr. Gursharanjit Bains	M.A, M.Phil,PH.D	Associate Professor		22Years	
4.	Mrs.Hardeep Kahlon	M.A	Assistant Professor		30Year	
5.	Ms.Sukhwinder Kaur	M.A	On Adhoc Basis		5 Years	
6.	Ms.Amandeep Kaur	M.A	On Adhoc Basis		2 Years	
7.	Ms.Parveen	M.A, M.Phil	On Adhoc Basis		2 Months	

11.   List of senior visiting faculty: Nil

12.   Percentage of lectures delivered and practical classes handled (programme wise)

by temporary faculty: Under graduation : 91% Post Graduation: Nil

13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
	General English			
1.	B.A IInd Sem	228	04	57:01
2.	B.A IVth Sem	196	03	66:01
3.	B.A VIth Sem	314	03	107:01
4.	B.Com IInd Sem	40	01	40:1
5.	B.Com IVth Sem	31	01	31:1
6.	B.Com VIth Sem	30	01	30:1
7.	BCA Ist Year	28	01	28:1
	Elective English			
1.	B.A IInd Sem	13	01	13:01
2.	B.A IVth Sem	15	01	15:01
3.	B.A VIth Sem	17	01	17:01
	Functional English			
1.	B.A IInd Sem	13	01	07:01
2.	B.A IVth Sem	15	01	04:01
3.	B.A VIth Sem	17	01	04:01
	PG Class			
1.	M.A English IInd Sem	13	01	13:1
2.	M.A English IVth Sem			

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Mrs.Anand Sood	M.A, M.Phil
2.	Mrs. Reeti Mangoch	M.A, M.Phil
3.	Dr. Gursharanjit Bains	M.A,M.Phil,PH.D
4.	Mrs.Hardeep Kahlon	M.A
5.	Ms.Sukhwinder Kaur	M.A
6.	Ms.Amandeep Kaur	M.A

7.	Ms.Parveen	M.A, M.Phil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. **Publication of Research Papers of Faculty Members Published in Journals by Faculty Members**

Name	Title of the Paper	Publisher	Type Of Journal	Publication Detail	ISSN Number
Mrs. Riti Mangoch	Polarised Nisha' in Kapoor's Home			2014-15	
	Places of Tourists attacked			Organized by ICSSR, Dav Amritsar,2014-15	
	'Dalit Women in Literature'			Sang Dhesian 2014-15	
	'Infatiguably Ambedkar'			DAV Batala 2014-15	
	'Indianness in Novels of Manju Kapoor's'			S D College, Jalandhar 2014-15	
Dr. Gursharanjit Bains	Human Rights and Apathy of Dalit Women				
	Social Impact of Privatization in Education			Globalization & English Language &Literature in India	
	Human Rights- Are Dalit Women born free and Equal	Unique Publisher 2015			
	Vishwikaran,Sahit,Sabhyachaar, Rajniti and Smaj	Unique Publisher 2015			

	Sikhya nu Darpesh chunotia	Unique Publisher 2015			

20. Areas of consultancy and income generated: NIL

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards…:NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General English				
B.A. Ist year	242	242	F	100
B.A IInd Year	189	189	F	100
B.A IIIrd Year	152	152	F	100
BCA Ist Year	42	42	F	100
B.Com Ist Year	38	38	F	100
B.Com IInd Year	12	12	F	100
B.Com IIIrd Year	17	17	F	100
M.A(Eng) Ist Year	17	16	F	94.1
M.A(Eng) IInd Year	10	10	F	100
Elective English				
B.A. Ist year	10	10	F	100
B.A IInd Year	09	09	F	100
B.A IIIrd Year	07	07	F	100
Functional English				
B.A. Ist year	11	11	F	100
B.A IInd Year	02	02	F	100
B.A IIIrd Year	08	08	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General English				
B.A. Ist year	300	300	F	100
B.A IInd Year	234	231	F	98.7
B.A IIIrd Year	193	193	F	100
BCA Ist Year	34	34	F	100
B.Com Ist Year	34	34	F	100
B.Com IInd Year	32	30	F	93.7
B.Com IIIrd Year	16	16	F	100
M.A(Eng) Ist Year	7	7	F	100
M.A(Eng) IInd Year	9	8	F	88.8
Elective English				
B.A. Ist year	10	10	F	100
B.A IInd Year	09	09	F	100
B.A IIIrd Year	07	07	F	100
Functional English				
B.A. Ist year	11	11	F	100
B.A IInd Year	02	02	F	100
B.A IIIrd Year	06	06	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General English				
B.A. Ist year	232	232	F	100
B.A IInd Year	295	293	F	99.3
B.A IIIrd Year	244	244	F	100
BCA Ist Year	55	51	F	100
B.Com Ist Year	34	34	F	100
B.Com IInd Year	32	31	F	96.8
B.Com IIIrd Year	29	29	F	100
M.A(Eng) Ist Year	18	17	F	94.4
Elective English				
B.A. Ist year	17	17	F	100
B.A IInd Year	11	11	F	100
B.A IIIrd Year	24	24	F	100

Functional English				
B.A. Ist year	06	11	F	100
B.A IInd Year	04	02	F	100
B.A IIIrd Year	05	07	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General English				
B.A. Ist year	242	230	F	96.9
B.A IInd Year	196	196	F	100
B.A IIIrd Year	314	314	F	100
BCA Ist Year	55	51	F	100
B.Com Ist Year	40	34	F	100
B.Com IInd Year	31	31	F	96.7
B.Com IIIrd Year	31	31	F	100
M.A(Eng) Ist Year	14	13	F	92.8
Elective English				
B.A. Ist year	13	13	F	100
B.A IInd Year	15	15	F	100
B.A IIIrd Year	17	17	F	100
Functional English				
B.A. Ist year	07	07	F	100
B.A IInd Year	04	04	F	100
B.A IIIrd Year	05	05	F	100

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100%	--	--
B.A IInd year	100%	--	--
B.A IIIrd year	100%	--	--

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29.   Student progression:

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30.   Details of Infrastructural facilities:
   a) Library: Yes, No. of Books:3494
   b)   Internet facilities for Staff & Students: NO
   c) Class rooms with ICT facility: NO
    d) Laboratories: One Language Lab
31.   Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**
32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL
33.   Teaching methods adopted to improve student learning
   • Class discussions.
   • Project/Seminars
   • Assignments
34.   Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals.
35.   SWOC analysis of the department and Future plans

Strengths

1. Students from Rural Area can easily join this college because it is located in rural area.
2. Well stocked Library.
3. Experienced and well educated staff.

Weaknesses

 1. Most of the students are from rural area.
2. Girls seek admission in B.A. just to show continuation in studies.
3. Weak English background of Students.

Opportunities

1. Updated infrastructure is a key stone for coming generation.
2. Large coverage of demographic part can increase the strength of students in coming years.
3. Well educated faculty is encouraging students to break challenges on national and international level.

2. Challenges

1) To develop the overall personality of students

2) To bring confidence in them so that they may meet the challenges of global world.

3) To improve their communication skills

1. Name of the department: **Department of Music (Instrumental and Vocal)**
2. Year of Establishment: 1969
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,Integrated Masters; Integrated Ph.D., etc.) : Music(Instrumental and Vocal) as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (Programme wise):
     Semester System from session 2012-13 onwards
14. Participation of the department in the courses offered by other departments: NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8.Details of courses/programmes discontinued (if any) with reasons: NIL
15. Number of Teaching posts

Post	Sanctioned	Filled
Associate Professor	1	1
On Adhoc Basis	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last the last 4 years
1.	Ms.Balwinder Ravi	M.A,B.ED, M.Phil	Associate Professor	Classification Of Indian Musical Instruments	32 Years	--
2.	Ms. Rekha Sayan	M.A (Music Vocal)	Lecturer	Classical Music	3 Years	--

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
     by temporary faculty: 50%
13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year(Instrumental)	24	1	24:1

2.	B.A IInd year(Instrumental)	21	1	21:1
3.	B.A IIIrd year(Instrumental)	23	1	23:1
4.	B.A Ist year(Vocal)	07	1	7:1
5.	B.A IInd year(Vocal)	07	1	7:1
6.	B.A IIIrd year(Vocal)	05	1	5:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 2 Tabla Player
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Balwinder Ravi	M.A B.Ed,M.phil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. Publications:NIL
20. Areas of consultancy and income generated: NIL
21. Faculty as members in
   a)National committees b) International Committees c) Editoria Boards…:NIL
22.Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme : NIL
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL
23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year (Instrumental)	30	30	F	100
B.A IInd year (Instrumental)	31	31	F	100
B.A IIIrd year (Instrumental)	16	16	F	100
B.A Ist year(Vocal)	11	11	F	100
B.A IInd year(Vocal)	11	11	F	100
B.A IIIrd year(Vocal)	05	05	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year(Instrumental)	29	29	F	100
B.A IInd year(Instrumental)	33	33	F	100
B.A IIIrd year(Instrumental)	25	25	F	100
B.A Ist year(Vocal)	11	11	F	100
B.A IInd year(Vocal)	11	11	F	100
B.A IIIrd year(Vocal)	08	08	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year(Instrumental)	24	24	F	100
B.A IInd year(Instrumental)	26	26	F	100
B.A IIIrd year(Instrumental)	30	30	F	100
B.A Ist year(Vocal)	07	07	F	100

| B.A IInd year(Vocal) | 07 | 07 | F | 100 |
| B.A IIIrd year(Vocal) | 12 | 12 | F | 100 |

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year(Instrumental)	24	24	F	100
B.A IInd year(Instrumental)	21	21	F	100
B.A IIIrd year(Instrumental)	23	23	F	100
B.A Ist year(Vocal)	07	07	F	100
B.A IInd year(Vocal)	07	07	F	100
B.A IIIrd year(Vocal)	05	05	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100%	--	--
B.A IInd year	100%	--	--
B.A IIIrd year	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression: Course is up to UG level.

30. Details of Infrastructural facilities:
     a) Library: Yes, No. of Books:306
     b)   Internet facilities for Staff & Students: NO
     c) Class rooms with ICT facility: NO
     d) Laboratories: NO

31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning
     1. Class discussions.

2. Practical
3. Assignments

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
    Students are part of NSS, NCC and Youth festivals

35. SWOC analysis of the department and Future plans

Strengths:

- Regular practice of music to students.
- Music laboratory well maintained.

Weaknesses:

- Since the number of students of opt music as a subject is less, special efforts should be made to encourage
- Less awareness about career opportunities in students.

Opportunities:

- Students properly trained in music can became a professional singer and make his career in this field.
- Music students can be a future music teacher.
- Music students can begin their career by opening their own music studio.

Challenges:

- To increase the strength of students in music
- To prepare students for higher level musical competitions.
- To make students aware of the career opportunities available to them.

1. Name of the department: **Department of Political Science**
2. Year of Establishment: 1969
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,
    Integrated Masters; Integrated Ph.D., etc.): Political Science as subject for Graduate classes.
4.   Names of Interdisciplinary courses and the departments/units involved:
    Foundation Course on Human Rights
5. Annual/ semester/choice based credit system (Programme wise): Semester System
6. Participation of the department in the courses offered by other departments: NI
7. Courses in collaboration with other universities, industries, foreign institutions, etc. NA
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Associate Professors	2	1
Assistant Professor	2	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last
1.	Ms. Baljinder Kaur	M.A,M.Phil	Associate Professor		21 Year	
2.	Ms.Pardeep Kaur	M.A	Assistant Professor		9Year	
3.	Ms.Naresh	M.A,M.Phil, UGC	On Adhoc Basis		3Year	
4.	Ms.Balbir Kaur	M.A,UGC	On Adhoc Basis		3Year	
5.	Ms.Ramandeep Kaur	M.A	On Adhoc Basis		4Year	

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
     by temporary faculty: Undergraduation: 83% Postgraduation: 50%

13. Student -Teacher Ratio (programme wise): Data Not available
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Sr. No	Faculty	Qualification
1.	Ms. Baljinder Kaur	M.Phil
2.	Ms.Pardeep Kaur	PG
3.	Ms.Naresh	M.Phil,UGC
4.	Ms.Balbir Kaur	PG
5.	Ms.Ramandeep Kaur	PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL

19.**Publication of Research Papers of Faculty Members Published in Journals by Faculty Members**

Name	Title of the Paper	Publisher	Type Of Journal	Publication Detail	ISSN Number
Ms.Baljinder Kaur	Status of Dalit women in india				
	Globalisation(Its Impact on Terrorism)				
	Dr. B.R.Ambedkar and Women Empowerment				
Ms.Naresh	Dalit and Indian Constitution				

20. Areas of consultancy and income generated: NIL

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards…

22. Student projects: NIL

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NI

25. Seminars/ Conferences/Workshops organized & the source of funding

  a) National   b)   International: NIL

26.   Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	100	100	F	100
B.A IInd year	75	75	F	100
B.A IIIrd year	78	78	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	127	127	F	100
B.A IInd year	80	80	F	100
B.A IIIrd year	82	82	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	143	143	F	100
B.A IInd year	80	80	F	100
B.A IIIrd year	107	107	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	140	140	F	100
B.A IInd year	122	122	F	100

B.A IIIrd year	104	104	F	100

27. Diversity of Students

Name of the Course	% of students from the	% of students from other States	% of students from abroad
B.A Ist year	100	N.A.	N.A.
B.A IInd year	100	N.A.	N.A.
B.A IIIrd year	100	N.A.	N.A.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc : NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	09
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities
    a) Library: Yes, No. of Books:1919
    b) Internet facilities for Staff & Students: No
    c) Class rooms with ICT facility: No
    d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts: NIL

33. Teaching methods adopted to improve student learning
    • Use of smart class rooms and audio, visual aids.

- Group discussions.
- Project/Seminars
- Assignments
- Delivery of E-content

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
    Students are part of NSS, NCC and Youth festivals

35. SWOC analysis of the department and Future plans

Strength

- Good number of books in library.
- Seminars by the students on Political current events.
- Qualified Staff.

Weakness

Opportunities

- Various class level seminars organised by the department.
- The up-to-date books on Political Science and magazines provided by the college to the department.

Challenges:

- To make good citizens.
- To create interest of student for opting Political Science E/Subject.
- To enhance the knowledge of students

1.   Name of the department: **Mathematics**
2.   Year of Establishment: 1969
3.   Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Math as a subject in Graduation
4.   Names of Interdisciplinary courses and the departments/units involved:

Class	Subject
BCA Sem I	Basic Mathematics
M.sc(CS) Sem I	Discrete Structure

5. Annual/ semester/choice based credit system (programme wise) :Semester System
6. Participation of the department in the courses offered by other departments:

Class	Department
BCA Ist & IInd Sem	Computer Science
M.sc(CS) Ist Sem	Computer Science

7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
On Adhoc Basis	1	2

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Priyanka Maini	M.sc,B.ED	Adhoc Lecturer	--	2 Years	--
Rajni Paul	M.sc,B.ED	Adhoc Lecturer	--	3 Months	--

11.   List of senior visiting faculty: NIL
12.   Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%

13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	8	01	8:1
2.	B.A IInd year	7	01	7:1
3.	B.A IIIrd year	13	01	13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Priyanka Maini	M.sc, B.ED
2.	Rajni Paul	M.sc, B.ED

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL

18. Research Centre /facility recognized by the University: NIL

19. Publications: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in
    a) National committees b) International Committees c) Editorial Boards….: NIL

22. Student projects: Nil

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	3	3	F	100
B.A IInd year	NIL	NIL	F	--
B.A IIIrd year	1	1	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	4	4	F	100
B.A IInd year	2	2	F	100
B.A IIIrd year	1	1	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	6	6	F	100
B.A IInd year	4	4	F	100
B.A IIIrd year	1	1	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	2	2	F	100
B.A IInd year	5	5	F	100
B.A IIIrd year	1	1	F	100

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29.   Student progression: Course is up to U.G level.

30.   Details of Infrastructural facilities:

  a) Library: Yes, No. of Books:268
  b) Internet facilities for Staff & Students: No
  c) Class rooms with ICT facility: No
  d) Laboratories: No
31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None
33. Teaching methods adopted to improve student learning:
   - Seminars
   - Class-room Discussion
   - Projects
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL
35. SWOC analysis of the department and Future plan

Strengths:-

1. Teaching through modern teaching aids

2. Group discussion in class.

Weaknesses:-

1. Less strength due to lack of interest of students in the subject

2. Being from rural background the students prefer to study traditional subject.

Opportunities:-

1. Rich library with best books.

Challenges:-

1. To prepare the students to compete at global level.

2. To maintain the strength of students.

3. Too much emphasis is to be given on practical knowledge

1. Name of the department: **Department of Punjabi**
2. Year of Establishment:

Course	Year
Undergraduation	1969-70
Postgraduation	1980-81

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,Integrated Masters; Integrated Ph.D., etc.) :

Under graduation	B.A I,II,III	General Punjabi
	B.com Ist	General Punjabi
	BCA Ist	General Punjabi
Post graduation	M.A (Punjabi)	

4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (Programme wise):
   Semester System from session 2012-13 onwards
6. Participation of the department in the courses offered by other departments :

B.A I,II,III	General Punjabi, Elective Punjabi, Functional Punjabi	Arts Department
B.com Ist	General Punjabi	Commerce Department
BCA Ist	General Punjabi	Computer Department

7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	**Sanctioned**	**Filled**
Associate Professor		
Assistance Professor	06	02
On Adhoc Basis		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided
1.	Dr. Maninderjeet Kaur	M.A, UGC, M.Phil,PH.D	Assistant Professor	Folklore and Culture	13Years	

				Folklore and Social Culture	13Years	
2.	Dr.Rupinder Mahal	M.A, UGC, M.Phil,PH.D	Assistant Professor	Folklore and Social Culture	13Years	
3.	Ms. Sukhwinder Kaur	M.A, M.Phil,B.Ed	Adhoc Lecturer		4Years	
4.	Ms.Renu	M.A, B.Ed,NET JRF	Adhoc Lecturer		4 Months	
5.	Ms.Amarjeet Kaur	M.A, B.Ed,NET	Adhoc Lecturer		4 Months	
6.	Ms.Lalita	M.A(PBI),M.A (History), B.Ed	Adhoc Lecturer		2 Months	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Undergraduation-100%   Post Graduation-40%
13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
	General Punjabi			
1.	B.A IInd Sem	230	03	74:1
2.	B.A IVth Sem	238	02	119:1
3.	B.A VIth Sem	314	02	157:1
4.	B.com IInd Sem	40	01	40:1
5.	B.com IVth Sem	31	01	31:1
6.	B.com VIth Sem	31	01	31:1
7.	BCA IInd Sem	51	01	51:1
	Elective Punjabi			
1.	B.A IInd Sem	121	01	121:1
2.	B.A IVth Sem	193	01	193:1
3.	B.A VIth Sem	119	01	119:1
	Functional Punjabi			
1.	B.A IInd Sem	22	01	22:1

2.	B.A IVth Sem	24	01	24:1
3.	B.A VIth Sem	20	01	20:1
	PG Class			
1.	M.A (Punjabi) IInd Sem	20	01	20:1
2.	M.A (Punjabi) IVth Sem	15	15	5:1

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Dr. Maninderjeet Kaur	M.A,M.Phil,PH.D
2.	Dr.Rupinder Mahal	M.A,M.Phil,PH.D
3.	Ms. Sukhwinder Kaur	M.A
4.	Ms.Renu	M.A
5.	Ms.Amarjeet Kaur	M.A
6.	Ms.Lalita	M.A(Pbi) M.A(History)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. Publications:

Details of Publication of Research Articles/Papers in Peer Reviewed Journals by Faculty Members

Name.	S.No	Name of Journal	Title of the Paper	Publisher/Body	Year	ISSN NO
Dr. Maninderjit Kaur	1.	Khoj Darpan	"Folk ware studies, literary criticism".	Research journal of the school Punjabi studies, G.N.D.U, Amritsar	July,2013	
	2.		"Place of Dalit Women in Rural Society	Guru Nanak Khalsa Girls College,Baba Sang Dhesian	2014	
	3.	souvenir	International Punjabi Folk Festival, Bhangra	International Folklore Academy		

	4.	"Sikya nu Darpesh Chunotiyan"	"Ucheri Sikhya:Permukh Samasyavan		2015	
Dr. Rupinder Mahal	1.	Ajoke Shilalekh	Nazabat De Vaar Path Dia Samashawya		Jan-March,2014	2348-2664
	2.	Phillaur Research Journal	Punjabi Lok Nat Nakal Pardarshan Da Samaj Shashtar	Third Edition		2321-0842
	3.		Vishvikaran De Punjabi Sabhyachar ate sahit Te Paye Parbhav	Mata Gujri Khalsa College,Kartarpur	Edition 2015	978-93-85514-04-3
	4.		Dalit Women and Politics	Guru Nanak Khalsa Girls College Baba sang Dhesian	2015	
	5.		Historical Perspective and recent Trends of Tourism in Punjab	D.A.V College Amritsar	29-03-2014	
	6.		Types of Disasters and causes for their frequent occurrence	Deptt.of Life Science Shanti Devi Mahila College,Dina Nagar Distt.Gurdaspur	27-03-2015	
	7.		Women upliftment	S.M.D.R.S.D College Pathankot	24-03-2015	
	8.		Religious Tolrence in the Bani of Guru Nanak Dev ji	Sikh National College Qadian	23-03-2015	

	9.	Gurbani de mahattata	Nanak De Bani			
	10.	Phillaur Research Journal	Punjabi lok natshalla pardarshan da samaj			2321-0842
	11.	Ajoke shilalekh			Edition jan. March 2014	2348-2664

Details of Books Published by the Faculty Members with ISBN Number

Name	S.No	Title of the Book	Publisher	Year of Publication	Capacity	ISBN Number
Dr. Maninderjit Kaur	1.	Long Boliyan Paave	Lahore Book Shop	2004		81-7647-142-9
	2.	Adunik Punjabi Kavita	Lahore Book Shop	2005		81-7647-161-5
	3.	Babu Rajab Ali-Rachna Sansar	Lahore Book Shop	2009		978-81-7647-242-5
	4.	Sultan bahu: chonviyan Rachnavaan	Lahore Book Shop	2010		978-81-7647-252-4
	5.	Vehra Shagna Da(boliyan)				
	6.	Addi Tappa (Punjabi De Tappe)	Lahore Book Shop	2014		978-81-7647-336-1
	7.	Folk Dances of Punjabi Women:A Research				
	8.	Gurbani de	Asia Visons	2015		978-93-85514-27-2

		mahattata ate sareker			
	9.	Punjabna de lok naach	Asia Visons	2015		81-904043-7-3
	10.	Punjabi Lokdhara ate Sabhyachaar	Asia Visons	2015		81-904043-7-2
	11.	Birha ate Madhkalin Kav	Asia Visons	2015		978-93-85514-26-5
Dr.Rupinder Mahal	1.	Bhagwan Singh Rachit Kissa Jeona Maur Samaj Sabhyacharak Adhiyian				81-7143-370-7
	2.	Punjabi Veer Kav Samaj Sabhayachark Adhiyan				81-904043-7-6
	3.	Nave lok ek adhiyan				81-904043-7-7
	4.	Nave Lok ek Adhiyan				81-904043-7-7

20. Areas of consultancy and income generated: NIL
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards…:NIL
22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL

23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General Punjabi				
B.A. Ist year	242	242	F	100%
B.A IInd Year	189	189	F	100%
B.A IIIrd Year	152	152	F	100%
BCA Ist Year	42	42	F	100%
B.Com Ist Year	38	38	F	100%
B.Com IInd Year	12	12	F	100%
B.Com IIIrd Year	17	17	F	100%
M.A(Pbi) Ist Year	24	24	F	100%
M.A(Pbi) IInd Year	27	27	F	100%
Elective Punjabi				
B.A. Ist year	115	115	F	100%
B.A IInd Year	74	74	F	100%
B.A IIIrd Year	79	79	F	100%
Functional Punjabi				
B.A. Ist year	31	31	F	100%
B.A IInd Year	26	26	F	100%
B.A IIIrd Year	12	12	F	100%

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General Punjabi				
B.A. IInd Sem	300	300	F	100%
B.A IVth Sem	234	231	F	100%
B.A VIth Sem	193	193	F	100%
BCA IInd Sem	34	34	F	100%
B.Com IInd Sem	34	34	F	100%
B.Com IVth Sem	32	30	F	100%
B.Com VIth Sem	16	16	F	100%
M.A(Pbi) IInd Sem	13	13	F	100%
M.A(Pbi) IVth Sem	19	19	F	100%

Elective Punjabi				
B.A. IInd Sem	159	153	F	100%
B.A IVth Sem	130	130	F	100%
B.A VIth Sem	82	82	F	100%
Functional Punjabi				
B.A. IInd Sem	32	30	F	100%
B.A IVth Sem	29	29	F	100%
B.A VIth Sem	23	23	F	100%

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
General Punjabi				
B.A. IInd Sem	232	232	F	100%
B.A IVth Sem	295	293	F	100%
B.A VIth Sem	244	244	F	100%
BCA IInd Sem	55	51	F	100%
B.Com IInd Sem	34	34	F	100%
B.Com IVth Sem	32	31	F	100%
B.Com VIth Sem	29	29	F	100%
M.A(Pbi) IInd Sem	18	18	F	100%
Elective Punjabi				
B.A. IInd Sem	93	93	F	100%
B.A IVth Sem	107	107	F	100%
B.A VIth Sem	128	128	F	100%
Functional Punjabi				
B.A. IInd Sem	51	51	F	100%
B.A IVth Sem	22	22	F	100%
B.A VIth Sem	29	29	F	100%

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage

General Punjabi				
B.A. IInd Sem	242	230	F	100%
B.A IVth Sem	238	238	F	100%
B.A VIth Sem	314	314	F	100%
BCA IInd Sem	55	51	F	100%
B.Com IInd Sem	40	34	F	100%
B.Com IVth Sem	31	31	F	100%
B.Com VIth Sem	31	31	F	100%
M.A(Pbi) IInd Sem			F	100%
Elective Punjabi				
B.A. IInd Sem	122	121	F	100%
B.A IVth Sem	193	193	F	100%
B.A VIth Sem	119	119	F	100%
Functional Punjabi				
B.A. IInd Sem	22	22	F	100%
B.A IVth Sem	24	24	F	100%
B.A VIth Sem	20	20	F	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	%of students from abroad
B.A Ist year	100%	--	--
B.A IInd year	100%	--	--
B.A IIIrd year	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression:

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities:
   a) Library: 10866 Books
   b) Internet facilities for Staff & Students: NO
   c) Class rooms with ICT facility: NO
   d) Laboratories: NO
31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL
33. Teaching methods adopted to improve student learning.
   - Class discussions.
   - Project/Seminars
   - Assignments
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals
35. SWOC analysis of the department and Future plans

Strength:

1. Qualified and experienced staff.

2. Subject Experts and qualified staff.

3. Variety of good books in the Departmental Library.

4. Department organises various creative competitions.

Weakness:

1. Lack of response by the students in doing post graduate in Punjabi because of the negligence of the State Govt. to promote mother tongue.

2. The department does not have sufficient permanent faculty members.

3. The college does not have Research Centre.

Opportunities:

Challenges:

1. In the Modern era, due to the spread of technical and computer education, It's a big challenge to promote the students for studying post graduation in Punjabi.

1. Name of the department: **Department of Human Rights**
2. Year of Establishment: 2014
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,Integrated Masters; Integrated Ph.D., etc.) : Foundation Course in Human Rights
4. Names of Interdisciplinary courses and the departments/units involved:
    Political Science Department
5. Annual/ semester/choice based credit system (Programme wise): Three Months Course Semester System from session 2012-13 onwards
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Assistance Professor	Nil	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Sr. No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for Last the last 4 years
1.	Ms. Baljinder Kaur	M.A,M.Phil	Associate Professor / CO-Ordinator		21 Year	
2.	Ms.Naresh Kumari	M.A, UGC, M.Phil	Assistant Professor		3Years	
3.	Ms.Balbir Kaur	M.A,UGC	On Adhoc Basis		3Year	

11. List of senior visiting faculty:

Name	Designation	Institution
Prof. Inderjit singh	Professor	St. Soldier College of law, Jalandhar
Dr. Rajesh Kumar	Professor	Guru Nanak Dev University, Amritsar

Prof Gurinder Singh	Professor	S.N College, Quadian
Sh. Ravindra	Advocate	
Mr.Ashwani Kumar Sonic	Advocate	

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%

13. Student -Teacher Ratio (programme wise):

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Foundation Course on Human Rights	107	1	107:1

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG

Sr. No	Faculty	Qualification
1.	Ms. Baljinder Kaur	M.A,M.Phil
2.	Ms.Naresh Kumari	M.A,M.Phil,PH.D
3.	Ms.Balbir	M.A

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

√

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: 15 National Research Projects and Grant Received 2 Lakhs

Projects Funded By UGC	Total Grant Received
Seminar	80,000/-
Research	2 ,00,000/-
Foundation Course	2,35,000/-

18. Research Centre /facility recognized by the University: NIL

19. Publications: NIL

20.   Areas of consultancy and income generated: Indian Political System From UGC and income generated 515000.

21.   Faculty as members in a) National committees b) International Committees c) Editorial Boards…:NIL

22.   Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : NIL

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: NIL

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department:

Name	Designation	Institution
Prof. Inderjit singh	Professor	St. Soldier College of law, Jalandhar
Dr. Rajesh Kumar	Professor	Guru Nanak Dev University Amritsar
Prof Gurinder Singh	Professor	S.N College, Quadian
Sh. Ravindra	Advocate	
Mr.Ashwani Kumar Sonic	Advocate	

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: National Seminar Sponsored by UGC

26. Student profile programme/course wise:

Session 2014

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Foundation Course on Human Rights	215	215	F	95%

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Foundation Course on Human Rights	100%	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Details of Infrastructural facilities:
   a) Library:NA
   b) Internet facilities for Staff & Students: Yes
   c) Class rooms with ICT facility: NO
   d) Laboratories: NO

30. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

32. Teaching methods adopted to improve student learning
    - Class discussions.
    - Project/Seminars
    - Assignments

33. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students are part of NSS, NCC and Youth festivals

34. SWOC analysis of the department and Future plans

1. Name of the department**: Physical Education**
2. Year of Establishment: 1970
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

    Masters; Integrated Ph.D., etc.): Physical Education as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise):semester system
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
    NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Assistant Professor	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

    /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Mr.Hardesh Kumar	B.A,D.P.ED, M.P.Ed Pursuing P.hd	Assistant Professor	Boxing	7 Year	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise)

    by temporary faculty: NIL
13.   Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	75	01	75:1
2.	B.A IInd year	38	01	38:1
3.	B.A IIIrd year	38	01	38:1

14.Number of academic support staff (technical) and administrative staff; sanctioned and
    filled: NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Mr.Hardesh Kumar	M.P.Ed

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL

18. Research Centre /facility recognized by the University: NIL

19. Publications: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

      a) National committees b) International Committees c) Editorial Boards….: NIL

22. Student projects:Nil

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	106	106	F	100
B.A IInd year	80	80	F	100
B.A IIIrd year	42	42	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	47	47	F	100
B.A IInd year	45	45	F	100
B.A IIIrd year	53	53	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	75	74	F	100
B.A IInd year	38	38	F	100
B.A IIIrd year	38	38	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29. Student progression: Course is up to U.G level.

30. Details of Infrastructural facilities:
   a) Library: Yes, No. of Books:135
   b)   Internet facilities for Staff & Students: No
   c) Class rooms with ICT facility: No
    d) Laboratories: No

31. Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None

33. Teaching methods adopted to improve student learning:
   - Group Discussion
   - Practical
   - Field Work
   - Regular Practice

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

35. SWOC analysis of the department and Future plan

Strengths

1) Playground is well maintained.

2) Fee concession given to the students who win intercollege medal.

Weakness

1) More infrastructures required to accommodate the increasing strengths of the students.

2) Latest equipment should be made available to the sportsperson for practice in college.

3) Research work should be encouraged for novel work in field of physical education.

Opportunities

1) Physical education students can be employed as a physical education teacher and as coaches in schools and colleges.

2) Physical education students can represent as a national and international player in various games.

3) Physical education students can opt career as a fitness specialist, gymnastic centre trainer and health club instructor.

4) As physical education develops all round personality of the students and make them fit, such students can easily clear the physical fitness test required for various government jobs.

Challenges

1) To increase the scope and awareness of physical education among the students in school and colleges due to positive impact on child development.

2) To maintain the increasing strength of college students.

3) To maintain good academic and sports result.

4) To enroll good players in colleges and prepare them to participate in state, national and international level competitions.

5) To make students aware of the career opportunities available to them.

6) To create awareness of drug abuse in sports.

7) To emphasize on winning youth sports.

1. Name of the department**: Home Science**
2. Year of Establishment: 1986
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

    Masters; Integrated Ph.D., etc.): Home Science as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise) :Semester System
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
    NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9.   Number of Teaching posts

Post	Sanctioned	Filled
Assistant Professor	01	01

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

    /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms. Raman Kaur Mann	M.sc, UGC	Adhoc Lecturer		2 Years	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise)

    by temporary faculty:100%
13.   Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	75	01	75:1
2.	B.A IInd year	38	01	38:1
3.	B.A IIIrd year	38	01	38:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Academic Support Staff	Sanctioned	Filled
Lab Assitant	01	NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms. Raman Kaur Mann	M.sc(Fashion Designing)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL

18. Research Centre /facility recognized by the University: NIL

19. Publications: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

National committees b) International Committees c) Editorial Boards….: NIL

22. Student projects:Nil

23. Awards / Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department: NIL

25. Seminars/ Conferences/Workshops organized & the source of funding Visit to the leading newspaper every Year: NIL

26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	47	47	F	100
B.A IInd year	50	50	F	100
B.A IIIrd year	22	22	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	26	26	F	100

B.A IInd year	14	14	F	100
B.A IIIrd year	30	30	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	49	49	F	100
B.A IInd year	14	14	F	100
B.A IIIrd year	25	25	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	15	15	F	100
B.A IInd year	13	13	F	100
B.A IIIrd year	25	25	F	100

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL
29.   Student progression: Course is up to U.G level.
30.   Details of Infrastructural facilities:
   a) Library: Yes, No. of Books:439
   b)   Internet facilities for Staff & Students: No
   c) Class rooms with ICT facility: No
   d) Laboratories: No
31.   Number of students receiving financial assistance from college, university, government or other agencies: Information Given in **(Annexure1).**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None

33. Teaching methods adopted to improve student learning:
   - Group Discussion
   - Practical
   - Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

35. SWOC analysis of the department and Future plan

1. Name of the department: **Diploma in Dress Making and Embroidery**
2. Year of Establishment: 1993
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

    Masters; Integrated Ph.D., etc.): Diploma and Certificate Course
4. Names of Interdisciplinary courses and the departments/units involved: Embroidary
5. Annual/ semester/choice based credit system (programme wise):Semester System
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
    NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9.   Number of Teaching posts

Post	Sanctioned	Filled
Instructor	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

    /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Tirath Rani	Three Years Diploma in ITI	Instructor		23 Years	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise)

     by temporary faculty: NIL
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Diploma in Dress Designing	26	1	26:1

15. Student profile programme/course wise:

    Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Dress Making	36	36	F	100	12
Embroidary	04	04	F	100	1

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Dress Making	23	23	F	100	19
Embroidary	01	01	F	100	Nil

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Dress Making	39	39	F	100	4
Embroidary	02	02	F	100	Nil

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Dress Making	33	33	F	100	7
Embroidary	06	06	F	100	3

16. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Dress Making	100	---	---
Embroidary	100	---	---

17. Details of Infrastructural facilities:
   a) Library: Recommended by Teachers
   b) Internet facilities for Staff & Students: No
   c) Class rooms with ICT facility: No
   d) Laboratories: No

18. Teaching methods adopted to improve student learning:
   - Group Discussion
   - Practical

1. Name of the department: **Diploma in Child Care**
2. Year of Establishment: 2001
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Diploma and Certificate Course in Child care
4. Names of Interdisciplinary courses and the departments/units involved:NIL
5. Annual/ semester/choice based credit system (programme wise):Semester System
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons:NIL
9.   Number of Teaching posts

Post	Sanctioned	Filled
Instructor	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Randip Kaur Sanghera	B.A, Diploma in Child Care, Diploma in Early Childhood care and education, Spoken English, Dress Making	Instructor		7 Years	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: NIL
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Diploma in Child Care	8	1	8:1

15. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Child Care	15	15	F	100	4

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Child Care	13	13	F	100	5

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Child Care	12	12	F	100	1

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Child Care	12	12	F	100	5

16. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Diploma in Child Care	100	---	---

17. Details of Infrastructural facilities:
    a) Library: Recommended by Teachers
    b) Internet facilities for Staff & Students: No
    c) Class rooms with ICT facility: No
    d) Laboratories: No

18. Teaching methods adopted to improve student learning:
    - Presentation
    - Practical

1. Name of the department: **Diploma in Beauty Culture**
2. Year of Establishment: 2000
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Diploma and Certificate Course in Beauty Culture
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise):Semester System
6. Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons:NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Instructor	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Manpreet Kaur	PGDCA,Advance Diploma of Aesthetic Hair Designer	Instructor		3 Months	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Diploma in Child Care	19	1	19:1

15. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Beauty Culture	29	29	F	100	10

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Beauty Culture	36	36	F	100	8

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Beauty Culture	22	22	F	100	6

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Beauty Culture	33	33	F	100	16

16. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Diploma in Beauty Culture	100	---	---

17. Details of Infrastructural facilities:
    a) Library: Recommended by Concerned Teachers
    b) Internet facilities for Staff & Students: No
    c) Class rooms with ICT facility: No
    d) Laboratories: No
18. Teaching methods adopted to improve student learning:
    - Presentation
    - Practical

1.   Name of the department: **Diploma in Computer Application**
 2.   Year of Establishment: 1994
 3.   Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

Masters; Integrated Ph.D., etc.): Diploma and Certificate Course in Computer Application
 4.   Names of Interdisciplinary courses and the departments/units involved: NIL
 5.   Annual/ semester/choice based credit system (programme wise) : Semester
  6.   Participation of the department in the courses offered by other departments :NIL
 7.   Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
 8.   Details of courses/programmes discontinued (if any) with reasons NIL
 9.   Number of Teaching posts

Post	Sanctioned	Filled
Instructor	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Navneet Kaur	BCA,M.sc(Computer Science)	Instructor		3 Years	

11.   List of senior visiting faculty: NIL
 12.   Percentage of lectures delivered and practical classes handled (programme wise)

by temporary faculty: NIL
 13.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms.Navneet Kaur	M.sc(Computer Science)

14. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Diploma in Computer Application	22	1	22:1

15. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Computer Application	32	32	F	100	08

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Computer Application	37	37	F	100	Nil

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Computer Application	38	38	F	100	04

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage	Left Students
Diploma in Computer Application	21	21	F	100	04

16. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Diploma in Computer Application	100	---	---

17. Details of Infrastructural facilities:
    a) Library: Recommended by Teachers
    b) Internet facilities for Staff & Students: No
    c) Class rooms with ICT facility: No
    d) Laboratories: No
18. Number of students receiving financial assistance from college, university, government or other agencies: NIL
19. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None
20. Teaching methods adopted to improve student learning:
    - Presentation
    - Practical
    - Seminar

1. Name of the department: **Communication Skill**
2. Year of Establishment: 2001
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):
4. Names of Interdisciplinary courses and the departments/units involved:

Name of Course	Departments
B.A I	Arts
BCA I	Computer science

5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments : NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc: NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9.   Number of Teaching posts

Post	Sanctioned	Filled
Assistant Professor	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Ms.Parasdeep Kaur	M.sc(Fashion Designing)	Adhoc Lecturer		4 Months	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: NIL
13. Student -Teacher Ratio (Programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	Communication Skill	45	1	45:1

15.   Student profile programme/course wise:

Session 2015-16

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
Communication Skill	45	45	F	

16.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Communication Skill	100	---	---

17.   Details of Infrastructural facilities:

a)   Library: Recommended   by

Teachers

b)   Internet facilities for Staff & Students: No

c)   Class rooms with ICT facility: No

d)   Laboratories: No

18.   Teaching methods adopted to improve student learning:

- Presentation
- Practical

1. Name of the department**:   Fine Arts**
2. Year of Establishment: 2008
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated

    Masters; Integrated Ph.D., etc.): Fine Arts as a subject in Graduation
4. Names of Interdisciplinary courses and the departments/units involved: NIL
5. Annual/ semester/choice based credit system (programme wise):Semester System
6.   Participation of the department in the courses offered by other departments :NIL
7. Courses in collaboration with other universities, industries, foreign institutions, etc:
    NIL
8. Details of courses/programmes discontinued (if any) with reasons NIL
9. Number of Teaching posts

Post	Sanctioned	Filled
Assistant Professor on Adhoc Basis	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

    /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D.Students guided for the last 4 years
Mr.Gurpreet Kaur	M.A Fine Arts	Adhoc Lecturer	Painting,Clay Modelling	7 Years	

11. List of senior visiting faculty: NIL
12. Percentage of lectures delivered and practical classes handled (programme wise)

    by temporary faculty: 100%
13. Student -Teacher Ratio (programme wise)

Sr.No	Class	No of Students	No of Teachers	Ratio
1.	B.A Ist year	11	1	11:1
2.	B.A IInd year	14	1	14:1
3.	B.A IIIrd year	10	1	10:1

14.Number of academic support staff (technical) and administrative staff; sanctioned and
    filled: NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:

Sr. No	Faculty	Qualification
1.	Ms. Gurpreet Kaur	M.A

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre /facility recognized by the University: NIL
19. Publications: NIl
20. Areas of consultancy and income generated: NIL
21. Faculty as members in
    a)National committees b) International Committees c) Editorial Boards….: NIL
22. Student projects:Nil
23. Awards / Recognitions received by faculty and students: NIL
24. List of eminent academicians and scientists / visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding
    Visit to the leading newspaper every Year: NIL
26. Student profile programme/course wise:

Session 2011-12

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	08	08	F	87.5
B.A IInd year	10	10	F	100
B.A IIIrd year	07	07	F	100

*M = Male   *F = Female

Session 2012-13

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist sem	10	10	F	100
B.A IInd year	17	17	F	100
B.A IIIrd year	08	08	F	100

Session 2013-14

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	19	19	F	100
B.A IInd year	13	13	F	100
B.A IIIrd year	07	07	F	100

Session 2014-15

Name of the Course/programme	Applications received	Selected	Enrolled	Pass percentage
B.A Ist year	11	11	F	100
B.A IInd year	14	14	F	100
B.A IIIrd year	10	10	F	100

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A Ist year	100	NA	NA
B.A IInd year	100	NA	NA
B.A IIIrd year	100	NA	NA

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: NIL

29.   Student progression: Course is up to U.G level.

30.   Details of Infrastructural facilities:

a) Library: Yes, No. of Books:104

b)   Internet facilities for Staff & Students: No

c) Class rooms with ICT facility: No

 d) Laboratories: No

31.   Number of students receiving financial assistance from College, University, Government or other agencies:

32.   Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: None

33. Teaching methods adopted to improve student learning:
    - Group Discussion
    - Practical
    - Field Work
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL
35. SWOC analysis of the department and Future plan

(Annexure 1)

Fee Concession and scholarships During 2014-15

S. No	Class	No Of Students
1.	B.A Ist Sem	132
2.	B.A IIIrd Sem	106
3.	B.A Vth Sem	94
4.	B.Com Ist Sem	12
5.	B.Com IIIrd Sem	7
6.	B.Com Vth Sem	13
7.	BCA Ist Sem	9
8.	BCA IIIrd Sem	15
9.	BCA Vth Sem	6
10.	M.A(Pbi) Ist sem	3
11.	M.A(Pbi) IIIrd sem	7
12.	M.A(Pol Sci)Ist Sem	1
13.	M.A(Pol Sci) IIIrd sem	2
14.	M.A(English) Ist Sem	2
15.	M.A(English) IIIrd sem	7
16.	M.sc(CS) Ist Sem	3
17.	M.sc(CS) IIIrd sem	9
18	PGDCA	9
	Total	437

Detail of sports Achievement of the College during session 2014-15(Annexure 2)

S. N o	Team Name	2015-16		2014-15		2013-14		2012-13	
		No. of Partici pants	Inter-College Position	No. of Particip ants	Inter-College Position	No. of Partici pants	Inter-College Position	No. of Partici pants	Inter-College Position
1	Volleyball	----	----	----	----	----	----	12	Participati on
2	Boxing	----	----	03	Silver(2)	05	Bronze(2)	05	Bronze(3)
3	Kho-Kho	12	1st	12	Participat ion	----	----	----	----
4	Discus Throw	----	----	01	4th	----	----	----	----
4	Weight Lifting	----	----	01	2nd	----	----	----	----

(Annexure 3)

Detail Of NCC Camps attended by the cadets of the college(2014-15)

S.No	Date&Year	Duration	Nature of Camp	No of Participants	Venue of Camp
1	10 August – 19 August, 2011	10 Days	TSC Camp	2	Ambala
2	17th July – 27th July, 2012	11 Days	NCC Directorate (Punjab,Haryana,Himachal,Chandigarh)	2	Naya Nangal
3	20th July – 29th July, 2012	10 Days	Nineteen Dogra Camp	25	Jalandhar
4	20th July – 29th July, 2013	10 Days	Nineteen Dogra Camp	18	Jalandhar
5	(1st August – 10th August) 2014	10 days	CATC Camp	35	Jandiala
6	16th June – 27th June, 2015	12 Days	CATC Camp	11	Jalandhar
7	16th June - 27th June	12 Days	CATC Camp	11	HMV College, Jalandhar
8	3rd August-12th August 2015	10 Days	CATC Camp	26	LPU, Jalandhar
9	27th August-25th September	28 Days	BPB Camp	5	LPU, Jalandhar

(Annexure 4)
Details of 'B' and 'C' Certificates passed by the NCC Cadets of the College

S.No	Year	No of Students	Nature of Certificate	A Grade	B Grade	C Grade
1	2012	17	B	09	08	--
2	2013	05	B	--	04	01
3	2014	01	B	--	01	--
4	2015	09	B	03	06	--
5	2012	03	C	01	02	--
6	2013	05	C	--	03	02
7	2014	04	C	--	02	01
8	2015	01	C	01	--	--

(Annexure 5)
Detail of college Result December 2014

Class	Appeared	Pass	Fail	Compt	Award/ Lower /RL	Total Pass	College Percentage
B.A Ist Sem	242	133	--	105	04	238	98%
B.A 3rd Sem	200	137	--	53	10	190	95%
B.A 5th Sem	206	181	--	20	05	201	97.57
B.Com Ist Sem	45	30	--	09	06	39	86.66%
B.Com 3rd Sem	31	23	--	07	01	30	96.77%
B.Com 5th Sem	31	24	--	07	--	31	100%
BCA Ist Sem	27	18	--	09	--	27	100%
BCA3rd Sem	43	20	--	23	--	43	46.51%
BCA5th Sem	28	27	--	--	01	27	96.42%
M.A(Pun)Ist Sem	17	11	--	06	--	17	100%
M.A(Pun) 3rd Sem	14	11	--	03	--	14	100%
M.A(Political Science) Ist Sem	7	07	--	--	--	07	100%
M.A(Political Science) 3rd Sem	8	08	--	--	--	08	100%
M.A(English)Ist Sem	14	11	--	03	--	14	100%
M.A(English)3rd Sem	20	10	--	10	--	20	100%
M.sc(Comp Sci.) Ist Sem	11	07	--	04	--	11	100%
M.sc(Comp Sci.) 3rd Sem	21	19	--	02	--	21	100%
PGDCA	14	08	--	06	--	40	100%

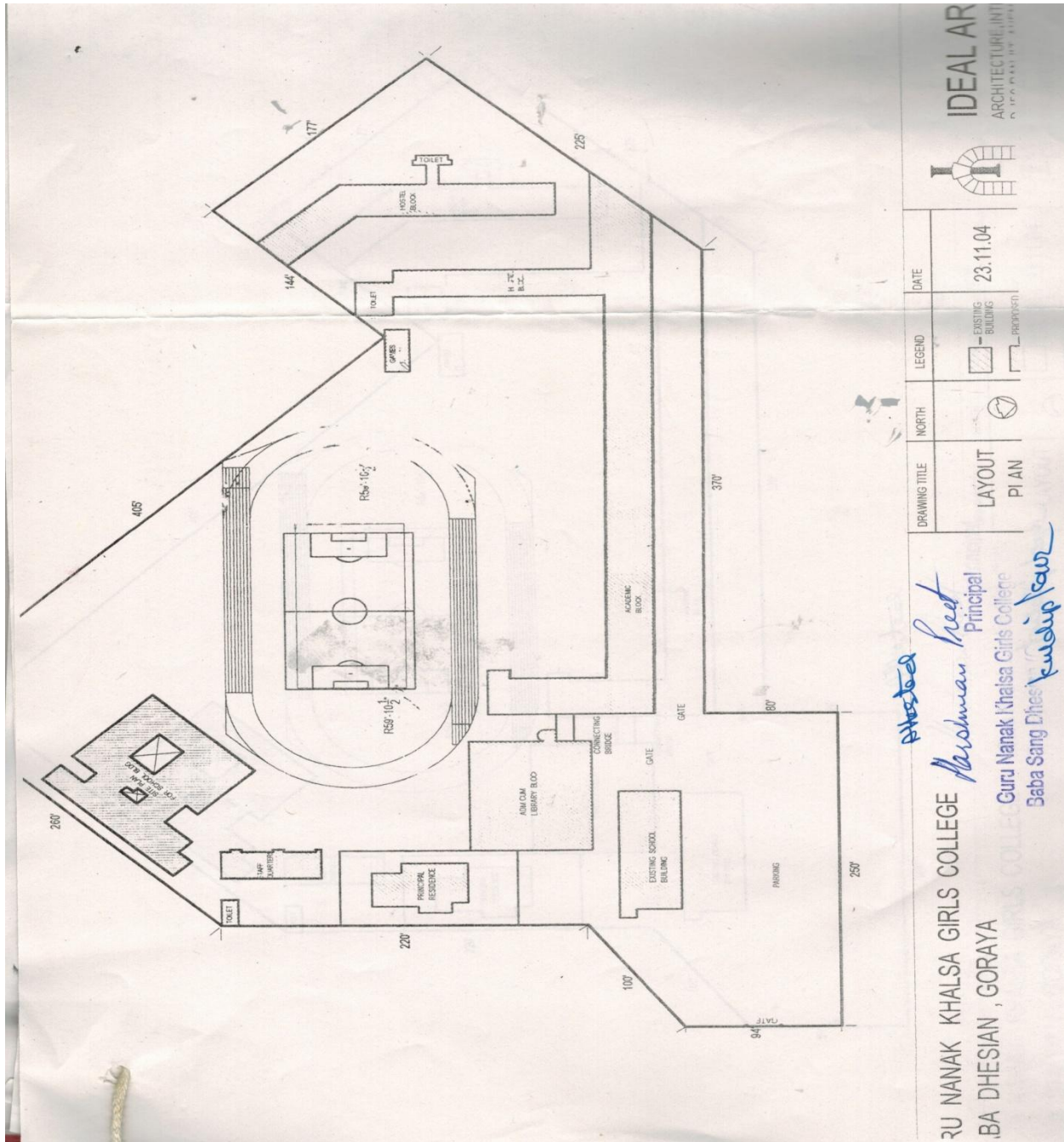## (Annexure 6)

Detail of College Result May 2015

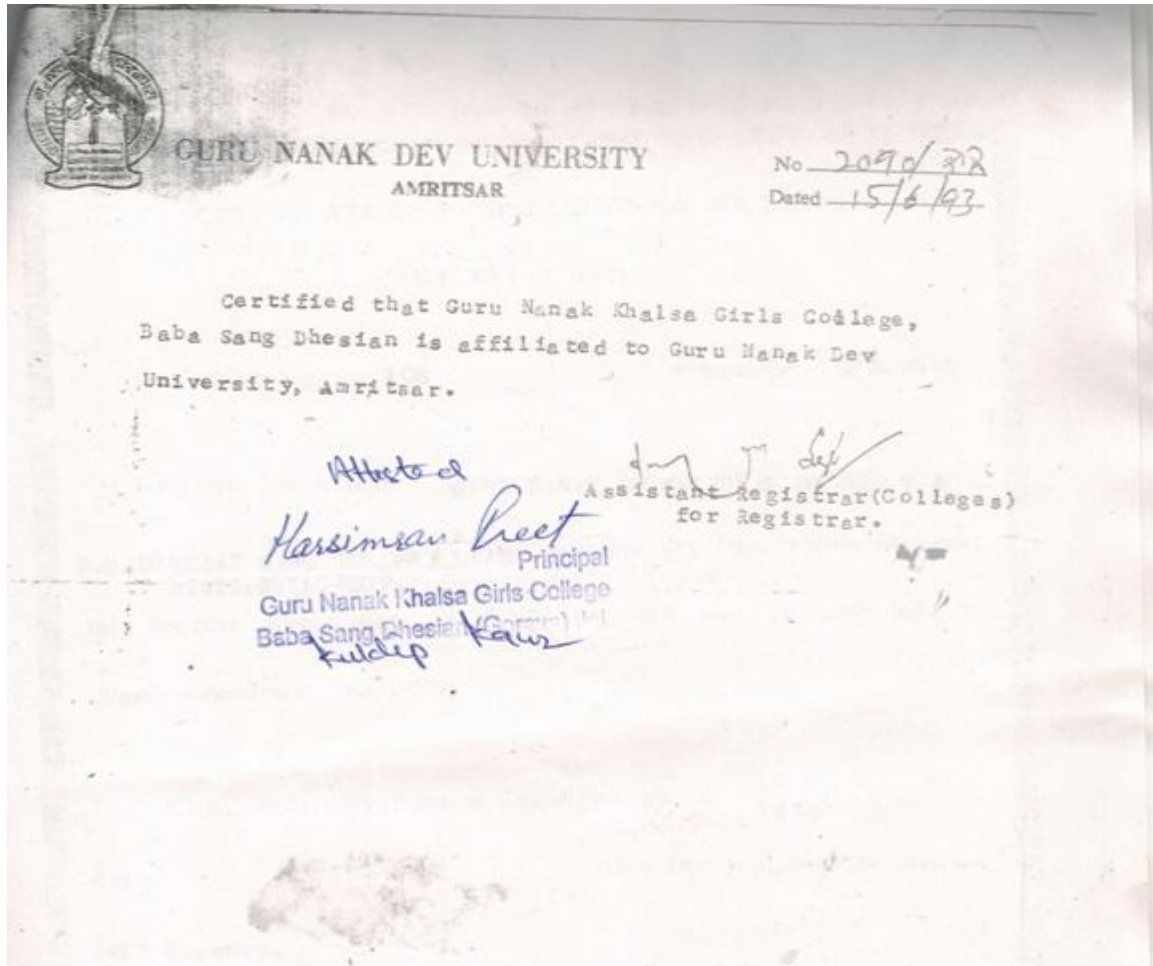| Class	Appeared	Pass	Fail	Compt.	Award/ Lower/ RL	Total Pass	College Percentage
B.A Ist Sem	228	108	07	111	02	219	96%
B.A 3rd Sem	196	128	--	60	08	188	96%
B.A 5th Sem	204	150	--	44	10	194	95.09%
B.Com Ist Sem	40	33	--	07	--	40	100%
B.Com 3rd Sem	31	30	--	01	--	31	100%
B.Com 5th Sem	30	16	--	06	08	22	73.33
BCA Ist Sem	25	06	--	18	01	24	96
BCA3rd Sem	43	29	--	13	01	43	100
BCA5th Sem	27	18	--	--	09	18	66.66
M.A(Pun)Ist Sem	17	15	--	02	--	17	100
M.A(Pun) 3rd Sem	14	11	--	--	03	11	78.57
M.A(Political Science) Ist Sem	07	07	--	--	--	07	100
M.A(Political Science) 3rd Sem	08	08	--	--	--	08	100
M.A(English)Ist Sem	14	11	01	02	--	13	92.85
M.A(English)3rd Sem	20	10	--	02	08	12	60
M.sc(Comp Sci.) Ist Sem	11	11	--	--	--	11	100
M.sc(Comp Sci.) 3rd Sem	21	19	--	01	01	20	87
PGDCA	14	06	--	07	01	13	92.85

(Annexure 7)
Student Strength

S.No.	Class	2015-2016	2014-2015	2013-2014	2012-13	2011-12
1	B.A.I	191	271	247	319	265
2	B.A.II	189	202	224	235	192
3	B.A.III	200	207	244	185	159
4	BCA I	31	35	58	37	45
5	BCA II	26	45	28	35	31
6	BCAIII	40	29	31	31	16
7	B.Com.I	47	51	37	38	44
8	B.Com.II	37	32	32	32	12
9	B.Com.III	31	31	29	16	17
10	PGDCA	7	17	15	15	22
11	M.A.I Pbi.	17	20	19	17	24
12	M.A.II Pbi.	16	14	12	19	27
13	M.A. I Pol.Sci.	12	7	10	16	17
14	M.A.II Pol.Sci.	7	8	13	11	16
15	M.A.I Eng.	25	15	18	8	18
16	M.A.II Eng.	13	20	8	13	9
17	M.Sc. I	13	13	22	17	10
18	M.Sc. II	11	21	15	8	8
19	Dress Designing	24	30	36	23	40
20	Embroidery	5	4	2	1	3
21	Computer one year	18	17	35	37	35
22	Beauty Culture	15	20	21	36	30
23	Child Care	8	8	10	12	10
24	Ilets			2	1	0
25	English Speaking		2	7	9	19
	Grand Total	983	1119	1175	1171	1096

(Annexture 8)
Institution Master Plan

GURU NANAK DEV UNIVERSITY
AMRITSAR

No. 2090/82
Dated 15/6/93

Certified that Guru Nanak Khalsa Girls College, Baba Sang Dhesian is affiliated to Guru Nanak Dev University, Amritsar.

Attested

Assistant Registrar(Colleges)
for Registrar.

Harsimran Preet
Principal
Guru Nanak Khalsa Girls College
Baba Sang Dhesian (Garsin)
Kuldip Kaur

Annexure-II

दूरगाध : 3237721, 3231692, 3234116,
Phones : 3232317, 3232701, 3235743

All communications should be addressed to
the secretary by designation and not by name

तार : यूनिग्रांट्स
GRAMS : UN-IGRANTS
FAX : 3232783, 3236266, 3231797
विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग,
नई दिल्ली 110001
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002

संख्या
No............F.1-2/2000-(CPP-I)

24th January, 2001

The Principal,
Guru Nanak Khalasa Girls College,
Baba Sang Dhesian,
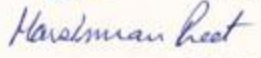Goraya (Jalandhar),

Sub:- Copy of the Notification of inclusion under Section 2(f) and 12-B of the UGC Act, 1956.

Madam,

I am directed to refer to your letter No. BSD/2000-2001/598 dated 20th January, 2001 on the subject cited above and to say that the File pertaining to the inclusion of your College under Section 2(f) and 12-B of the UGC Act, 1956 is not readily traceable. However, the name of the College stands included in the list of Colleges maintained by the Commission under Section 2(f) of the UGC Act, 1956 at S.No. 21 under affiliated colleges of Gurunanak Dev University, Jalandhar. The College is also eligible to receive Central Assistance under Section 12-B of the UGC Act.

Yours faithfully,

(Gurcharan Singh)
Deputy Secretary

Attested

Principal
Guru Nanak Khalsa Girls College
Baba Sang Dhesian, Jalandhar